

Approved

**Hudson School Committee  
Open Session Minutes**

**Meeting Date:** October 8, 2013

**Location:** Administration Building  
155 Apsley Street

**Members present:** Susan Dunnell, Lynn Valcourt, Tammy Ducey, Jennifer O'Brien, and Brian Davis

**Members Absent:** Lorraine Nelson

**Student Representative:** Alex Schley

**Others present:** Dr. Kevin M. Lyons, Superintendent

**I. Call the Meeting to Order – 7:00 p.m.**

The meeting was called to order by Committee Chair Susan Dunnell.

**II. Approval of Minutes**

1. Regular Meeting – September 24, 2013: A motion to approve the minutes was made by Ms. Valcourt and seconded by Mrs. Ducey. On a vote of 5-0, the motion passed.

**III. Superintendent's Report – Dr. Kevin Lyons**

Transportation and Traffic Update: The bus routes have been disrupted due to construction on Route 85. Numerous communications and all-call messages kept parents up-to-date with the bus disruptions, route changes and schedules. Dr. Lyons thanked Atlantic Express and Karen Rundlett, Transportation Coordinator, for their efforts working together with the Town and parents.

Dr. Lyons reported that up-to-the-minute reports were good and traffic is expected to return to a regular schedule.

MCAS Student Reports Mailed Home October 2<sup>nd</sup>: Student MCAS results were mailed directly to their homes on October 2<sup>nd</sup>. Dr. Lyons encouraged all parents to contact teachers with any questions they might have.

David J. Quinn Middle School Dedication: The dedication ceremony is scheduled for October 30<sup>th</sup> and is an invitation only ceremony at 9:00 a.m. in the Quinn Dining Commons. All Town board members and area legislators, as well as MSBA, the contractor, architect, and Owner's Project Manager are invited. Guest speakers will include: a Quinn family member, Principal Daniels, Mrs. Ducey recognizing the JFK Building Committee, Senator

Eldridge and Representative Hogan, MSBA Executive Director Jack McCarthy and David Harris of OMR, as well as a possible student speaker.

There will also be an Open House that evening which is scheduled for 5:30-7:30 p.m.

Strategic Priorities Focus Groups on October 2<sup>nd</sup> and 3<sup>rd</sup>: K12 Insight conducted three focus groups with parents and staff on October 2<sup>nd</sup> and 3<sup>rd</sup>. Approximately 18 people attended the three sessions and had great conversation. Dr. Lyons will report on those results at a future School Committee meeting.

Announcement of Two Vacancies on School Committee: Dr. Lyons announced an additional vacancy on the School Committee effective November 1<sup>st</sup> due to the resignation of Tamara Ducey. There are presently three “candidates” for these appointments. These vacancies are posted on the Hudson Public Schools website and have been advertised in the MetroWest Daily News.

Hudson Youth Substance Abuse Prevention Coalition: The next meeting is scheduled for Thursday, October 10<sup>th</sup> from 2:00 to 3:00 p.m. at Hudson High School, Room F-101. Dr. Lyons encouraged all to attend.

**IV. Special Reports and Presentations:**

Drawing of Winner’s Names: iPad Mini Incentive Trial: In an effort to increase the number of Free and Reduced Lunch applications filed by parents, we offered an iPad mini incentive program. Other districts have had some success in increasing state reimbursements to the school food programs with these incentive programs. Over 400 iPad forms were received.

School Committee members, staff, and audience members selected the following ten winners:

Wendy Holmes	MarinaLua M. Dos Santos
James Morton	Silvana Armas
Kriziann Drouin	Jose Gonzalez
Jennifer Colleton	Jose DoCcouto
Luis Contreras	Kathy Martin

Enhanced Lockdown Training: Dr. Lyons and Jenny Gormley, Director of Health, Nursing and Safety, made a presentation on the training of enhanced lock-down procedures for schools.

Dr. Lyons thanked the Hudson Police for their collaborated efforts. Staff administrators were exposed to a simulated training demonstration. The presentation covered the specific steps of A.L.i.C.E., Alert, Lock-down, inform, Counter, Evacuate, its rationale and the steps taken to explore options.

Dr. Lyons will continue to update the Committee on A.L.i.C.E. at future meetings.

MCAS Report: Dr. Jodi Fortuna opened the presentation on the 2013 MCAS results and the action steps that the District has taken, and will take, to improve growth and performance levels for all students.

Dr. Fortuna shared the website, <http://profiles.doe.mass.edu/> and encouraged all parents and members of the community to explore the website for the wealth of information it contains and invited them to contact her directly if they would like a tutorial or need assistance in accessing or interpreting the data or if they had any further questions.

Dr. Lyons also noted that we will continue to update and report back to the School Committee during the year.

Principals and Karen Martin presented highlights of the MCAS results and accountability data, including district performance overview, grade level performance, growth performance, and individual school data.

Their presentation was very well received by Committee members who thanked them for their efforts and noted that there are many good things going on in Hudson.

V. **Old Business**

None.

VI. **Community Comments**

None.

VII. **New Business**

1. Pre-approval of Hudson High School World Cultures Class Service Project/Field Trip to Peru April 17 Vacation Week and/or June 23-30, 2014.

Dr. Lyons recommended pre-approval of the Hudson High School World Cultures Class service project/field trip to Peru April 17 vacation week and/or June 23-30, 2014.

Teachers June Murray, Erin Cothran and students shared their excitement and the experiences they are looking forward to in the upcoming trip. Committee Chair Susan Dunnell recognized the once-in-a-lifetime opportunity being offered to students and thanked the teachers for their efforts.

A motion to pre-approve the Hudson High School World Cultures Class service project/field trip to Peru April 17 vacation week and/or June 23-30, 2014 was made by Ms. Valcourt and seconded by Mrs. Ducey. On a vote of 5-0, the motion passed.

2. Approval of Hudson High School Ice Hockey Field Trip to Lake Placid, New York on December 12-15, 2013

Dr. Lyons recommended approval of the Hudson High School Ice Hockey field trip to Lake Placid, New York on December 12-15, 2013.

Coach Mike Correa, Assistant Coach Sean Cassidy, and hockey captains Kyle Sawyer, Zac Chartrande and Danny Borella shared details of their trip to Lake Placid, New York.

A motion to approve the Hudson High School Ice Hockey field trip to Lake Placid, New York on December 12-15, 2013 was made by Mrs. Ducey and seconded by Mrs. O'Brien. On a vote of 3-2-0, with Ms. Valcourt and Mr. Davis opposing, the motion passed.

3. Approval of Transportation Contract with Atlantic Express

Dr. Lyons thanked Atlantic Express and Karen Rundlett, Transportation Coordinator, for a great job and noted that it was a particularly busy year with the updated bussing routes and construction and traffic issues, and recommended approval of the Transportation Contract with Atlantic Express.

A motion to approve a one-year extension to the contract with Atlantic Express was made by Ms. Valcourt and seconded by Mrs. Ducey. On a vote of 5-0, the motion passed.

4. Appointment of Members to Teacher Sick Bank Committee, Custodian Negotiations and Teacher Negotiations:

The following School Committee member appointments were announced:

Teacher Sick Bank Committee – Lynn Valcourt  
Custodial Negotiations Committee – Lorraine Nelson  
Teacher Negotiations Committee – Jennifer O'Brien

Ms. Valcourt thanked Mrs. Ducey for her years of service and dedication as a member of the School Committee and subcommittees.

Ms. Valcourt expressed an interest in pursuing remote access for subcommittee meetings.

Discussion ensued.

A motion to seek approval from the Town Board of Selectmen for the School Committee to endorse remote access participation for the benefit of subcommittee meetings was made by Ms. Valcourt and seconded by Mrs. Ducey. On a vote of 5-0, the motion passed.

**VIII. Reclassification of Funds**

A motion to approve reclassification of funds as presented was made by Mrs. Ducey and seconded by Ms. Valcourt. On a vote of 5-0, the motion passed.

**IX. Subcommittee and Building Committee Liaison Reports**

Mrs. Ducey noted that Dedication Committee met and the Quinn Middle School dedication is set for October 30<sup>th</sup> and the dedication of the Farley Library is scheduled for November 7<sup>th</sup>.

Ms. Valcourt reminded members that the 2013 MASC/MASS Joint Conference will be held November 6-9 in Hyannis.

Student representative, Alex Schley, reported to the Committee that recycling bins have been placed in the cafeteria and on athletic fields.

**X. Executive Session/Adjournment**

At 9:11 p.m., Mrs. Dunnell noted there was a need for Executive Session to discuss strategy with respect to, or in preparation for, litigation, because an open session may have a detrimental effect on the bargaining position of the Committee.

A motion to adjourn was made by Ms. Valcourt and seconded by Mrs. O'Brien. On a vote of 5-0, the motion passed.

Committee Chair Susan Dunnell called the roll:

Mrs. Dunnell: Yes  
Ms. Valcourt: Yes  
Mrs. Ducey: Yes  
Mrs. O'Brien: Yes  
Mr. Davis: Yes

*Not Approved*

Mrs. Dunnell announced that the Committee would enter Executive Session and not return to public session.

Respectfully submitted,

Lynn Valcourt, Secretary  
Hudson School Committee

List of Documents Source and Location

<b>DOC NAME</b>	<b>SOURCE</b>	<b>LOCATION</b>
School Committee Minutes of October 8, 2013	School Committee	Superintendent's Office
Superintendent's Report	Superintendent	Superintendent's Office
Enrollment By School as of October 1, 2013	Superintendent	Superintendent's Office
Hudson Youth Substance Abuse Prevention Coalition	Superintendent	Superintendent's Office
Enhanced Lockdown Training and Trials for HPS	Superintendent	Superintendent's Office
Spring 2013 MCAS District Achievement and Growth English Language Arts by Grade	DESE	Superintendent's Office
Memorandum re: Overnight Field Trip Request: Peruvian Amazon	Brian K. Reagan	Superintendent's Office
Memorandum re: Overnight Field Trip Request: Lake Placid, New York	Brian K. Reagan	Superintendent's Office
Correspondence dated October 8, 2013 to Robert L. McCarthy & Son, Inc. re: Request to Exercise the First Year Option	Superintendent	Superintendent's Office
Reclasses (1)	Superintendent	Superintendent's Office