

Approved

**Hudson School Committee  
Open Session Minutes**

**Meeting Date:** May 8, 2018

**Location:** Administration Building  
155 Apsley Street

Members present: Michele Tousignant Dufour, Allyson Hay, George Luoto, Glenn Maston, Elizabeth Hallsworth, Steven Smith and Adam Tracy

Members absent: Ben Carme, Student Representative

Others present: Dr. Marco C. Rodrigues, Superintendent  
Julia M. Pisegna, Recording Secretary

**I. Call the Meeting to Order – 7:01 p.m.**

The meeting was called to order by Committee Chair, Michele Tousignant Dufour.

**Approval of Minutes:**

Regular Meeting: April 24, 2018

A motion to approve the minutes of April 24, 2018 was made by Mr. Luoto and seconded by Ms. Hallsworth. On a vote of 7-0, the motion passed.

**Public Participation:**

None.

**Reports:**

**Report of the Superintendent**

Dr. Rodrigues updated the Committee on the Massachusetts' Next-Generation Accountability System and highlighted the following:

- Additional accountability indicators for non-high school and high school;
- Normative and criterion-referenced components;
- Focus on raising the performance of each school's lowest performing students;
- Discontinuation of accountability and assistance levels 1-5;
- Categorization of schools and districts; and
- District and school report cards

Discussion ensued.

### **Student Report**

None.

### **Subcommittee Reports**

Committee Chair, Michele Tousignant Dufour, recognized Ms. Hay for her four years of service on the Hudson School Committee and thanked her for her service.

Ms. Hallsworth shared that the first reading of the School Committee Policies Section ‘K’ would be brought before the Committee at the next scheduled meeting on May 22, 2018.

Mr. Tracy noted that the Strategic Goals Subcommittee continues work on the School Committee goals and highlighted the goals as follows:

Goal 1: Achieve continuous improvement in the academic and social growth of all students;

Goal 2: Provide a safe and supporting environment for our students and staff;

Goal 3: Develop a financially stable and fiscally responsible budget that is responsive to the needs of the District;

Goal 4: Promote a collaborative relationship with the community and all stakeholders through effective communication and transparency; and

Goal 5: Encourage progressive development and innovation in our professional practice at all levels within the District.

Mr. Tracy welcomed feedback from Committee members and noted that the formal listing of goals will be presented to the full Committee at the scheduled School Committee meeting on May 22<sup>nd</sup>.

Discussion ensued.

### **Matters for Discussion:**

#### 1. Assabet Valley Collaborative – Auburn

Dr. Rodrigues updated the Committee that the Board of Elementary and Secondary Education approved the amendment to the Assabet Valley Collaborative Articles of Agreement which adds Auburn as a member of the collaborative, which the School Committee had previously voted to approve back in September.

2. Hudson High School Peru Crew Trip

Hudson High School teacher, June Murray, and students who visited Peru shared their experiences and stories of how they bonded with local children and villagers by playing soccer, Simon Says, dancing and making books with Peruvian children, playing with monkeys, and their appreciation of the local culture.

Ms. Murray and students invited all to attend the Peru Crew 2018 for an evening of stories and photos where they will share their adventures on May 17<sup>th</sup> in the High School Mini-theater.

Students presented Dr. Rodrigues with gifts from their trip to Peru.

Discussion ensued.

Committee members thanked Ms. Murray and the students for their presentation and for representing Hudson Public Schools.

3. Food Service Contract

Executive Director of Finance and Operations, Patty Lange, updated the Committee that the RFP process for the management of the Food Service Program for the Hudson Public Schools was conducted and reported that six companies requested RFP documentation, three vendors attended the mandatory pre-proposal conference, and two vendors submitted proposals, Chartwells and Café Services.

Ms. Lange noted that Whitson's did not submit a proposal.

The Evaluation Committee reviewed the submitted proposals, and after extensive evaluation and reference check, recommended that Hudson move forward with Chartwells with Pricing Model B.

Discussion ensued.

Ms. Lange shared that Chartwells will be invited to attend the School Committee meeting May 22<sup>nd</sup> to discuss their plans for the District.

Committee Chair, Michele Tousignant Dufour, recommended that the Committee proceed to vote on this item.

A motion to approve the recommendation for Chartwells Food Service, with Pricing Model B, for a 3-year contract, as presented, was made by Mr. Luoto and seconded by Mr. Tracy. On a vote of 7-0, the motion passed.

4. Quinn Middle School – New Schedule 2018-2019 Parent Informational Session

Principal Jason Webster shared that a meeting has been scheduled for Thursday, May 17<sup>th</sup> at 6:30 p.m. for parents of incoming 5<sup>th</sup> graders to discuss the new schedule and the new offerings at Quinn Middle School.

Approved

Mr. Webster also noted that there will be a ‘Fly Up Day’ in June for the current 4<sup>th</sup> grade students with an opportunity to meet with Mr. Webster and staff, as well the student government who will tour students around the building.

On Wednesday, May 23<sup>rd</sup>, an informational meeting will be held for parents of 6<sup>th</sup> and 7<sup>th</sup> graders to discuss the new schedule and the new offerings at Quinn Middle School.

Discussion ensued.

5. CHAPS Board Representatives

Committee Chair, Michele Tousignant Dufour, shared that with the departure of Ms. Hay from the Committee, a new representative for the CHAPS Board needs to be selected.

Discussion ensued.

Ms. Tousignant Dufour noted that the Committee will make the nomination at the next scheduled School Committee meeting on May 22<sup>nd</sup>.

6. Budget Subcommittee Date

Dr. Rodrigues noted he will be presenting a District Budget Sustainability Plan to the Budget Subcommittee and then onto the full Committee for final approval.

Discussion ensued relative a meeting date.

The Committee scheduled the Budget Subcommittee meeting for Wednesday, May 30<sup>th</sup> at 7:00 p.m.

**Matters for Action:**

1. Approval of Proposed Revisions and Adoptions of School Committee Policy BBBE Unexpired Term Fulfillment

Committee Chair, Michele Tousignant Dufour, noted that this item will be tabled to a future meeting for vote.

2. First Reading of Revisions of School Committee Policy Section ACE Non-Discrimination on the Basis of Disability and School Committee Policy AC Non-Discrimination

Dr. Rodrigues noted that School Committee Policy Section ACE *Non-Discrimination on the Basis of Disability* and School Committee Policy AC *Non-Discrimination* were approved by the Committee in January. As a result of an agreement between the District and the Department of Justice, adjustments to the previously approved language needed to be made to better align with this agreement.

*Approved*

Discussion ensued.

Committee Chair, Michele Tousignant Dufour, noted that the proposed adoption of revisions of School Committee Policy Section ACE *Non-Discrimination on the Basis of Disability* and School Committee Policy AC *Non-Discrimination* will be posted to the District website and tabled for vote at the scheduled School Committee meeting on May 22<sup>nd</sup>.

3. Approval of Grants Awarded

Ms. Tousignant Dufour presented the following grants received for approval:

- FY18 RIT PLTW Mini-Grant in the amount of \$60.00
- FY18 MA DOE – Hurricane Evacuees PR or VI Grant in the amount of \$8,914.00
- FY19-391 SPED Inclusive Preschool Grant in the amount of \$30,000.00

Gifts recognized:

- Dell, Inc. – HPS 1:1 Technology Initiative
- Main Street Bank for Hudson High School Reality Fair Sponsorship

A motion to approve the grants awarded to the District, as presented, was made by Mr. Maston and seconded by Ms. Hallsworth. On a vote of 7-0, the motion passed.

4. Approval of Revolving Fund

Committee Chair, Michele Tousignant Dufour, noted that the approval of the revolving fund was previously approved by the Committee, but the voting language needed to be clarified to reflect the correct account information.

A motion to approve the transfer of the balance of the Driver's Ed Account in the amount of \$22,168.24 into the Athletic Revolving Account, as presented, was made by Ms. Tousignant Dufour and seconded by Mr. Tracy. On a vote of 6-1, with Ms. Hay opposing, the motion passed.

**Reclassifications:**

A motion to approve the reclassifications of funds, as presented, was made by Ms. Tousignant Dufour and seconded by Ms. Hallsworth. On a vote of 7-0, the motion passed.

**Items of Interest to the School Committee:**

Ms. Hallsworth shared that with all the recent meetings which have taken place that students need a way to contact Committee members and suggested members hold office hours at the high school.

Discussion ensued.

*Approved*

Ms. Hallsworth also shared concerns over the playgrounds and the need to get the process of replacement started to define clear roles and responsibilities with the Town.

Discussion ensued.

Mr. Tracy recognized Teacher Appreciation Week and thanked all staff members for the District.

Mr. Luoto requested an update with the Hudson High School X-Block Privilege.

Dr. Rodrigues reported that the Report of the Superintendent for the June 12<sup>th</sup> School Committee meeting will be a comprehensive End of the Year Report with everything that has been accomplished so far, updates on the District Improvement Plan, milestones created and the major tasks set forth this year.

Ms. Hay wished Committee members well, and thanked the staff of the District for all they do.

Committee Chair, Michele Tousignant Dufour, reported that Town elections will be held on May 14<sup>th</sup>.

### **Executive Session/Adjournment**

At 9:15 p.m., Committee Chair, Michele Tousignant Dufour, noted that Executive Session was needed for the following reason:

1. To conduct contract negotiations with union personnel (Hudson Education Association, Hudson Paraeducators Association and Hudson Cafeteria Workers Association), whereas discussion in an open session may have a detrimental effect on the legal position of the Committee

A motion to enter into Executive Session was made by Ms. Tousignant Dufour and seconded by Ms. Hallsworth.

Vote by roll call:

Ms. Tousignant Dufour – yes

Ms. Hay – yes

Mr. Luoto – yes

Mr. Maston – yes

Mr. Smith– yes

Ms. Hallsworth - yes

Mr. Tracy – yes

*Approved*

Committee Chair, Michele Tousignant Dufour, announced that the Committee would enter Executive Session and not return to public session.

Respectfully submitted,

Elizabeth Hallsworth, Secretary  
Hudson School Committee