

Approved

**Hudson School Committee
Open Session Minutes**

Meeting Date: July 25, 2017

Location: Administration Building
155 Apsley Street

Members present: Michele Tousignant Dufour, Allyson Hay, Glenn Maston, Elizabeth Hallsworth, Steven Smith and Adam Tracy

Members absent: George Luoto
Ben Carne, Student Representative

Others present: Dr. Marco C. Rodrigues, Superintendent
Julia M. Pisegna, Recording Secretary

I. Call the Meeting to Order – 7:02 p.m.

The meeting was called to order by Committee Chair Michele Tousignant Dufour.

II. Approval of Minutes:

Regular Meeting: May 23, 2017

A motion to approve the minutes of May 23, 2017 was made by Mr. Smith and seconded by Mr. Maston. On a vote of 6-0, the motion passed.

Regular Meeting: June 13, 2017

A motion to approve the minutes of June 13, 2017 was made by Mr. Tracy and seconded by Mr. Smith. On a vote of 6-0, the motion passed.

Committee Chair Michele Tousignant Dufour welcomed Dr. Rodrigues to his first School Committee meeting as Superintendent of the Hudson Public Schools.

III. Public Participation:

None.

IV. Reports:

Student Report

None.

Report of the Superintendent

Dr. Rodrigues shared highlights and updates with Committee members of his first month in office:

- Communication
 - i. Shared targeted areas for communication: School Committee, District Leadership Team, Students, Families and the community.
- Budget
 - i. Presented overview of the comparison between a Zero-Based approach and traditional incremental approach to budgeting
- Role and Responsibilities
 - Exchanged expectations
- Entry Plan
 - Shared preliminary phases and timelines associated with the Superintendent's Entry Plan
- Portfolio of Options for a 21st Global Education
 - i. Presented a portfolio of Options that strengthens and provides additional educational pathways for students and families
- Table of Organization
 - i. Shared with School Committee the re-alignment of the District Leadership Team
 - ii. Shared with School Committee adjustments to the scope of the work in existing administrative positions to better support schools' and students' needs
 - iii. Shared the creation of an additional position in Special Education to address compliance and to improve service delivery
- Update on Postings:
 - i. Curriculum Director for Mathematics and Curriculum Director for Science, Technology and Engineering and Assistant Director of Student Services positions have been posted and selection committees have been devised
 - ii. Coordinator of Special Education Evaluation and Services position posting and interviewing process are underway
 - iii. Assistant Superintendent for Curriculum, Instruction and Professional Learning position has not been posted. Ms. Kathy Provost will serve as Acting Assistant Superintendent for Curriculum, Instruction and Professional Learning for the 2017-2018 school year. The position will be posted in the Spring of 2018.
- STARTALK: Portuguese Language and Culture Summer Camp
 - STARTALK's mission is to increase the number of U.S. citizens learning, speaking, and teaching critical need foreign languages. The program was funded by a grant from the United States National Security Agency (NSA) through the University of Maryland.
 - The program provided two components: one for heritage speakers (grades 5, 6 and 7) and aimed at developing proficiency in Portuguese and appreciation for their heritage. The other for non-heritage speakers (grade 3 and 4) aimed at introducing students to the Portuguese language and culture.
 - Thirty students participated in the summer camp and presented to their families their learning of the Portuguese language and culture
 - Families participated in the summer program conclusion ceremony with presentation of certificates for the participants.

3. MASS Executive Institute – Highlights

- Tuesday, July 18th – New Superintendent Induction Program NSIP
 - i. Participated in first of eight meetings scheduled for the 2017-2018 school year
 - ii. Twenty-four new Superintendents are participating in program
 - iii. First meeting covered multiple processes and Entry Plan formats and timelines
 - iv. Ms. Pattie Grenier was assigned as the Coach for the Hudson Superintendent
- Wednesday July 19th to Friday, July 21st: MASS Executive Institute 2017
 - i. Title: Leadership and Creating Inclusive Schools: All Means all
 - ii. Outstanding keynote speakers: Chad Hymas, David Gergen and Michelle Gay
 - iii. Breakout sessions covered topics related to:
 - Creating supportive environments
 - Improving outcomes for students
 - Social, emotional learning
 - Legal issues
 - Resource allocations
 - and more

V. **Matters for Discussion:**

1. Update on Follett/Aspen System Transition – Ellen Schuck

Director of Technology, Ellen Schuck, presented to the Committee the updated timeline for implementation of the Aspen System transition, staff training and continued work on the roll out process.

Ms. Schuck thanked Betsy Russell for all her guidance and assistance during this update process.

Discussion ensued.

2. Update on 1:1 Initiative – Ellen Schuck

Director of Technology, Ellen Schuck, presented to the Committee an updated timeline for implementation of the 1:1 initiative, meetings with administrators and staff, letters to parents, as well as continued work on the roll out process.

Discussion ensued.

Committee members thanked Ms. Schuck for her presentation.

VI. **Matters for Action:**

1. Approval of Kathy Provost as Acting Assistant Superintendent for Curriculum, Instruction and Professional Learning

Dr. Rodrigues recommended approval for the appointment of Kathy Provost as Acting Assistant Superintendent for Curriculum, Instruction and Professional Learning.

Approved

Discussion ensued.

A motion to approve the appointment of Kathy Provost as Acting Assistant Superintendent for Curriculum, Instruction and Professional Learning was made by Ms. Tousignant Dufour and seconded by Mr. Smith. On a vote of 4-2, with Ms. Hay and Mr. Maston opposed, the motion passed.

2. Approval of 2017-2018 Hudson High School Student/Parent Handbook

Hudson High School Assistant Principal Dan McAnespie shared the changes to the 2017-2018 Student/Parent Handbook.

A motion to approve the 2017-2018 Hudson High School Student/Parent Handbook was made by Ms. Tousignant Dufour and seconded by Mr. Tracy. On a vote of 6-0, the motion passed.

3. Approval of 2017-2018 Quinn Middle School Student/Parent Handbook

Dr. Rodrigues recommended approval to the changes to the 2017-2018 Student/Parent Handbook.

Discussion ensued.

A motion to approve the 2017-2018 Quinn Middle School Student/Parent Handbook was made by Ms. Tousignant Dufour and seconded by Mr. Maston. On a vote of 6-0, the motion passed.

4. Approval of Change in the 2017-2018 School Calendar

Dr. Rodrigues recommended approval of the change to the 2017-2018 School Calendar to reflect May 2nd, 2018 as an early release day.

A motion to approve the change in the 2017-2018 school calendar to reflect May 2nd, 2018 as an early release day was made by Ms. Tousignant Dufour and seconded by Ms. Hay. On a vote of 6-0, the motion passed.

Reclassifications:

A motion to approve the reclassifications of funds, as presented, was made by Mr. Maston and seconded by Mr. Smith. On a vote of 6-0, the motion passed.

Items of Interest to the School Committee:

None.

Approved

VII. Executive Session/Adjournment

At 8:02 p.m., Committee Chair, Michele Tousignant Dufour, noted that Executive Session was needed for the following reason:

1. To conduct strategy sessions in preparation for negotiations with union personnel (Secretary) because an open session may have a detrimental effect on the legal position of the Committee.

A motion to enter into Executive Session was made by Ms. Tousignant Dufour and seconded by Mr. Maston.

Vote by roll call:

Ms. Tousignant Dufour – yes
Ms. Hay - yes
Mr. Maston – yes
Ms. Hallsworth - yes
Mr. Smith – yes
Mr. Tracy – yes

Committee Chair, Michele Tousignant Dufour, announced that the Committee would enter Executive Session and not return to public session.

Respectfully submitted,

Elizabeth Hallsworth, Secretary
Hudson School Committee