

Approved

**Hudson School Committee
Open Session Minutes**

Meeting Date: July 31, 2018

Location: 155 Aspley Street

Members present: Glenn Maston, Steven Smith, George Luoto, Elizabeth Hallsworth, Adam Tracy, Nina Ryan and Matthew McDowell

Members absent: None

Others present: Dr. Marco C. Rodrigues, Superintendent
Julia M. Pisegna, Recording Secretary

I. Call the Meeting to Order – 7:02 p.m.

The meeting was called to order by Committee Chair, Glenn Maston.

II. Approval of Minutes:

Regular Meeting: June 12, 2018

A motion to approve the minutes of June 12, 2018 was made by Mr. Luoto and seconded by Ms. Hallsworth. On a vote of 7-0, the motion passed.

III. Public Participation:

Community members voiced their concerns over the changes in the schedule for classes, lunch schedules at Quinn Middle School, as well as the art related courses.

Dr. Rodrigues addressed the concerns mentioned and again invited those who had questions or concerns to make an appointment to meet with him.

Cheryl Langill, SEPAC-Hudson, addressed Committee members regarding the language referencing SEPAC in the Student/Parent Handbook.

Dr. Rodrigues will add the updated SEPAC language to the 2018-2019 handbook.

IV. Reports:

Report of the Superintendent

Dr. Rodrigues and Assistant Superintendent Kathy Provost attended the 24th Annual Massachusetts Association of School Superintendents' Executive Institute and shared that the guest speakers and breakout sessions were informational, inspiring, and opportunities for new learning.

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The Institute also allows members to collaborate and brainstorm how best to improve their districts. The topics covered everything from developing computer science programs, creating a district culture, virtual learning and legal matters.

Dr. Rodrigues introduced Jonathan Bourn, the Interim Principal of Hudson High School. Mr. Bourn thanked Committee members for the opportunity to meet the Committee, and shared that he is honored to join the Hudson team and looks forward to the beginning of the school year.

Dr. Rodrigues announced a Meet-and-Greet event on Thursday, August 23rd from 6:30 -8:00 p.m. in Room F101.

Student Report

None.

Subcommittee Reports

Mr. Smith noted that the next Policy Subcommittee is scheduled for Tuesday, August 21st, 2018.

V. Matters for Discussion:

None.

VI. Matters for Action:

1. Approval of 2018-2019 Elementary School Student/Parent Handbook
2. Approval of 2018-2019 Quinn Middle School Student/Parent Handbook
3. Approval of 2018-2019 Hudson School Student/Parent Handbook

Discussion ensued relative to the Student/Parent Handbooks. Committee members requested additional time to review the handbooks with the edited information.

A motion to table Action Items No. 1, 2 and 3 to the next scheduled School Committee meeting on August 21, 2018 was made by Mr. Tracy and seconded by Ms. Hallsworth. On a vote of 7-0, the motion passed.

4. Second Reading of and Approval of School Committee Policy ADF-Wellness Policy

A motion to approve the adoption and revisions to School Committee Policy ADF – *Wellness Policy*, as presented, was made by Mr. Luoto and seconded by Mr. Smith. On a vote of 7-0, the motion passed.

5. Second Reading of and Approval of School Committee Policy JICA- Dress Code Policy

Dr. Rodrigues noted that parents were surveyed for feedback and 64 responses were received and that further guidelines will be presented at the next scheduled School Committee meeting on August 21st for approval by the Committee for addition into the Student/Parent Handbook.

A motion to approve the adoptions and revisions to School Committee Policy JICA – Dress Code Policy, as presented, was made by Mr. Smith and seconded by Mr. Tracy. On a vote of 7-0, the motion passed.

6. Approval of Kathy Provost as Assistant Superintendent

A motion to approve Kathy Provost as Assistant Superintendent was made by Mr. Tracy and seconded by Ms. Hallsworth. On a vote of 6-1-0, with Ms. Ryan opposing, the motion passed.

7. Approval of CHAPS Representative

Mr. Luoto nominated Mr. Smith for the position of CHAPS representative.
Ms. Hallsworth nominated Ms. Ryan for the position of CHAPS representative.

Discussion ensued whether two members could be assigned as CHAPS representatives.

Dr. Rodrigues will speak with Steve Freitas for an answer to the number of representatives needed for CHAPS.

Committee Chair, Glenn Maston, noted that the item would be tabled to the next scheduled School Committee meeting on August 21, 2018.

8. Approval of 2018-2019 Calendar Review

Dr. Rodrigues shared the updates to the 218-2019 School Calendar to reflect new dates for conferences as follows:

| | |
|------------------|---------------------------------|
| October 16, 2018 | Half Day – PreK – 4 Conferences |
| October 17, 2018 | Half Day – PreK – 4 Conferences |
| April 9, 2019 | Half Day – PreK – 4 Conferences |
| April 10, 2019 | Half Day – PreK – 4 Conferences |

A motion to approve date changes to the 2018-2019 School Calendar, as presented, was made by Mr. Smith and seconded by Mr. Tracy. On a vote of 7-0, the motion passed.

9. Approval of Contract with National Geographic Learning in the Amount of \$22,542.50 for Instructional Materials

Dr. Rodrigues recommended approval of the contract with National Geographic Learning in the amount of \$22,542.50 for instructional materials.

Approved

A motion to approve the contract with National Geographic Learning in the amount of \$22,542.50 for instructional materials, as presented, was made by Ms. Hallsworth and seconded by Ms. Ryan. On a vote of 7-0, the motion passed.

10. Approval of Contract with Dimauro Carpet & Tile, Inc. in the Amount of \$13,350.00 for Kitchen Flooring at Hudson High School

Dr. Rodrigues recommended approval of the contract with Dimauro Carpet & Tile, Inc. in the amount of \$13,350.00 for kitchen flooring at Hudson High School.

A motion to approve the contract with Dimauro Carpet & Tile, Inc. in the amount of \$13,350.00 for kitchen flooring at Hudson High School, as presented, was made by Ms. Hallsworth and seconded by Mr. Smith. On a vote of 7-0, the motion passed.

11. Approval of Contract with Cardinale Electric Co. for Contract Emergency On-Call Electrical Services

Dr. Rodrigues recommended approval of the contract with Cardinale Electric Co. for contract emergency on-call electrical services.

A motion to approve the contract with Cardinale Electric Co. for contract emergency on-call electrical services was made by Ms. Hallsworth and seconded by Mr. Tracy. On a vote of 7-0, the motion passed.

12. Approval of Contract with Robert W. Irvine & Sons Plumbing, Inc. for Contract Emergency On-Call Plumbing

Dr. Rodrigues recommended approval of the contract with Robert W. Irvine & Sons Plumbing Co. for contract emergency on-call plumbing services.

A motion to approve the contract with Robert W. Irvine & Sons Plumbing Co. for contract emergency on-call plumbing services, as presented, was made by Mr. Tracy and seconded by Mr. Smith. On a vote of 7-0, the motion passed.

13. Approval of Contract with Boston Mechanical Services, a division of N.B. Kenney Co., Inc. for Contract Emergency On-Call HVAC Services

Dr. Rodrigues recommended approval of the contract with Boston Mechanical Services, a division of N.B. Kenney Co., Inc. for contract emergency on-call HVAC services.

A motion to approve the contract with Boston Mechanical Services, a division of N.B. Kenney Co., Inc. for contract emergency on-call HVAC services, as presented, was made by Mr. Luoto and seconded by Mr. Tracy. On a vote of 7-0, the motion passed.

Approved

14. Approval of Contract with Contract Graybar Electric Supply in the Amount of \$12,971.25 for LED Light Fixtures for the Hudson High School Parking Lot

Dr. Rodrigues recommended approval of the contract with Graybar Electric Supply in the amount of \$12,971.25 for LED light fixtures for the Hudson High School parking lot.

A motion to approve the contract with Graybar Electric Supply in the amount of \$12,971.25 for LED light fixtures for the Hudson High School parking lot was made by Ms. Hallsworth and seconded by Mr. Luoto. On a vote of 7-0, the motion passed.

15. Approval of Grants Awarded

Mr. Maston presented the following grants received for approval:

- FY19-180 Title III: English Language Acquisition and Academic Achievement Program Grant in the amount of \$35,939.

A motion to approve grant No. 1 awarded to the District, as presented, was made by Mr. Smith and seconded by Mr. Tracy. On a vote of 7-0, the motion passed.

- FY19-240 SPED IDEA Allocation Grant in the amount of \$726,965

A motion to approve grant No. 2 awarded to the District, as presented, was made by Mr. Tracy and seconded by Mr. Smith. On a vote of 7-0, the motion passed.

- FY19-262 SPED Early Childhood Education Grant in the amount of \$47,179

A motion to approve grant No. 3 awarded to the District, as presented, was made by Mr. Smith and seconded by Mr. Tracy. On a vote of 7-0, the motion passed.

- FY19 DOE Title I Grant in the amount of \$257,220

A motion to approve grant No. 4 awarded to the District, as presented, was made by Mr. Smith and seconded by Mr. Tracy. On a vote of 7-0, the motion passed.

- FY19 Essential School Health Grant in the amount of \$218,900

A motion to approve grant No. 5 awarded to the District, as presented, was made by Mr. Tracy and seconded by Ms. Hallsworth. On a vote of 7-0, the motion passed.

- FY19-309 Title IV, Part A: Student Support and Academic Enrichment Grant in the amount of \$17,050

A motion to approve grant No. 6 awarded to the District, as presented, was made by Mr. Tracy and seconded by Mr. Smith. On a vote of 7-0, the motion passed.

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- FY19-345 Adult Community Learning Center Grant in the amount of \$356,400.00

A motion to approve grant No. 7 awarded to the District, as presented, was made by Mr. Smith and seconded by Mr. Tracy. On a vote of 7-0, the motion passed.

- FY19-140 Title II Grant in the amount of \$61,012

A motion to approve grant No. 8 awarded to the District, as presented, was made by Mr. Smith and seconded by Mr. Tracy. On a vote of 7-0, the motion passed.

VI. Reclassifications:

A motion to approve the reclassification of funds No.1, as presented, was made by Mr. Tracy and seconded by Mr. Smith. On a vote of 7-0, the motion passed.

A motion to approve the reclassification of funds No. 2, as presented, was made by Mr. Smith and seconded by Mr. Tracy. On a vote of 7-0, the motion passed.

A motion to approve the reclassification of funds No. 3, as presented, was made by Mr. Smith and seconded by Ms. Hallsworth. On a vote of 7-0, the motion passed.

A motion to approve the reclassification of funds No. 4, as presented, was made by Mr. Tracy and seconded by Ms. Hallsworth. On a vote of 7-0, the motion passed.

A motion to approve the reclassification of funds No. 4, as presented, was made by Mr. Smith and seconded by Ms. Hallsworth. On a vote of 7-0, the motion passed.

VII. Items of Interest to the School Committee:

Mr. Luoto shared that he would like to have the Policy Subcommittee develop a Policy requiring a School Committee member to sit on all selection committees for the hiring of key positions, for example, Director of Human Resources, Director of Student Services, Athletic Director and others. The final hiring decision of these positions is upon the Superintendent however, Mr. Luoto feels that there should be a policy to ensure participation of members on the selection committees and to be part of that process.

A motion for the Policy Subcommittee to develop a policy requiring a School Committee member sit on the selection committees for all key administrative positions, was made by Mr. Luoto and seconded by Mr. Tracy for discussion purposes. On a vote of 7-0, the motion passed.

Mr. Smith inquired about the date that the Stabilization Plan would be presented to the Board of Selectmen.

Dr. Rodrigues confirmed that the Board of Selectmen meeting date is Monday, August 20th.

Approved

VIII. Executive Session/Adjournment

At 6:02 p.m., Committee Chair, Glenn Maston, noted that Executive Session was needed for the following reason:

1. To conduct contract negotiations with non-union personnel (Superintendent), whereas discussion in an open session may have a detrimental effect on the legal position of the Committee

A motion to enter into Executive Session was made by Mr. Smith and seconded by Ms. Hallsworth.

Vote by roll call:

Mr. Maston – yes
Mr. Smith– yes
Mr. Luoto – yes
Ms. Hallsworth - yes
Mr. Tracy – yes
Ms. Ryan - Yes
Mr. McDowell – yes

Committee Chair, Glenn Maston, announced that the Committee would enter Executive Session and not return to public session.

Respectfully submitted,

Elizabeth Hallsworth, Secretary
Hudson School Committee