



HUDSON PUBLIC SCHOOLS
155 Apsley Street
Hudson, Massachusetts 01749
978.567.6100

HUDSON SCHOOL COMMITTEE MEETING

April 24, 2018

155 Apsley Street - Administration Building

7:00 p.m.

AGENDA

- I. **Call the Meeting to Order**
- II. **Minutes of the Following Meeting Presented for Approval:**
Regular Meeting: April 10, 2018
- III. **Public Participation:**
In order to efficiently conduct the business of the School Committee and provide for public input, please keep in mind the following:
 - *Speakers should address their issues and concerns, and avoid personal attacks;*
 - *Persons addressing the Committee should refrain from reading long statements. If such statements are considered necessary for background material, then these statements should be furnished to the Committee prior to the meeting; and*
 - *Persons addressing the Committee should limit their statements to approximately two minutes.*
- IV. **Reports:**
 1. Report of the Superintendent
 2. Subcommittee Reports (if needed)
 3. Student Report (if any)
- V. **Matters for Discussion:**
 1. Financial Projection – 3rd Quarter
- VI. **Matters For Action:**
 1. Approval of Revolving Account
 2. Approval of Proposed Adoptions and Revisions of School Committee Policies Section ‘B’
 3. Approval of Proposed Adoption of School Committee Policy JFBB *School Choice*
 4. Approval of Proposed Revision to School Committee Policy JFBA *Intradistrict Choice* Policy
 5. Approval of Proposed Revision to School Committee Policy ECABC *Security of School Buildings* Policy



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6. Approval of Proposed Adoption of School Committee Policy DD *Funding Proposals and Applications*
7. Approval of Hudson High School Trip Overnight Field Trip to Sao Tome in April, 2019
8. Approval of Grants Awarded
9. Reclassifications of Funds (if needed)
10. Items of Interest to the School Committee

VII. Executive Session/Adjournment

To conduct contract negotiations with union personnel (Hudson Education Association, Hudson Paraeducators Association and Hudson Cafeteria Workers Association) whereas discussion in an open session may have a detrimental effect on the legal position of the Committee

The Agenda reflects topics that the Chairperson reasonably anticipates will be discussed.

**Hudson School Committee
Open Session Minutes**

Meeting Date: April 10, 2018

Location: Administration Building
155 Apsley Street

Members present: Michele Tousignant Dufour, George Luoto, Elizabeth Hallsworth, Steven Smith and Adam Tracy

Members absent: Allyson Hay
Glenn Maston
Ben Carne, Student Representative

Others present: Dr. Marco C. Rodrigues, Superintendent
Julia M. Pisegna, Recording Secretary
Julia Stukonis, Student Representative

I. Call the Meeting to Order – 7:01 p.m.

The meeting was called to order by Committee Chair, Michele Tousignant Dufour.

Approval of Minutes:

Regular Meeting: March 27, 2018

A motion to approve the minutes of March 27, 2018 was made by Mr. Tracy and seconded by Ms. Hallsworth. On a vote of 4-0-1, with Mr. Luoto abstaining, the motion passed.

Public Participation:

Parents, students, teachers and community members voiced their concern over the reduction in personnel for next year. Students spoke passionately about their teachers and how teachers have supported them both academically and personally.

Dr. Rodrigues addressed the questions and comments and shared that the reductions were directly related to the steady decline in student enrollment over the past several years.

Dr. Rodrigues assured the community that the reduction in personnel will not impact student course section, programs or other services, and that course selection offered to students this year will continue to be available to them next year and that new courses have been created at the middle school and high school to enhance the selection of offerings.

Dr. Rodrigues explained that when Districts experience a reduction in personnel due to the decline in student enrollment, it provides an opportunity for greater flexibility in resource prioritization and allocation which allows the District to create new programs, services, and courses to support students' academic, social and emotional needs.

Dr. Rodrigues also shared that he has a fiduciary responsibility to ensure that all state, federal, and local funds are maximized and allocated to advance student achievement.

Dr. Rodrigues encouraged the Hudson community to review the FY19 Budget Book for additional information, and to contact him with any questions.

Discussion ensued.

Committee Chair, Michele Tousignant Dufour, thanked the students, parents and community members for their attendance and for sharing their thoughts and concerns.

Reports:

Report of the Superintendent

Dr. Rodrigues updated the Committee on the following:

The first Kindergarten Open House was a tremendous success. The energy in the room was overwhelming as parents mingled with other parents and staff while the Class of 2031 was engaged in a number of fun activities.

Ninety-nine families attended the event:

Mulready: 18 Farley: 41 Forest: 40

Upon arrival to Quinn Middle School, families were greeted by our staff and Kindergarten students received color-coded badges. These badges were designed to assist parents and students to identify other parents and students enrolled in the same school.

Babysitting for siblings in attendance was provided by High School students from the National Honor Society at the gym.

Kindergarten students and parents then entered the cafeteria and were welcomed by Dr. Rodrigues and the Principals from Farley Elementary, Forest Avenue Elementary and Mulready Elementary Schools. Each school Principal gave students a t-shirt, a book, and informational handouts about their respective schools. It was a great opportunity for parents and students to meet their Principals and to establish a connection before the start of the school year. There was also a scavenger hunt activity to engage students in the pursuit of various stations filled with fun and interactive activities.

The Slime, Fishing, and Crafts stations were an immediate hit. Students were engaged in designing their own hats, create a puppet, and play with green, messy slime.

The Food Service and Cafeteria stations were also popular. Students experienced the cafeteria line and received milk and cookies on a tray and were shown how to get their lunch and then return their tray.

The Public Library and CHAPS also participated in the event. Representatives from the Hudson Library assisted families in filling out applications for a library card and learned about the activities and events available at the Public Library. CHAPS representatives also presented information about their before and after school programs to parents.

The Nursing Department presented information to parents, and students were entertained with physical activities such as, jumping jacks, bean bag toss and dice, and other fun activities by a Physical Education Teacher.

After receiving information about transportation, families could exit the event for students to board a school bus. North Reading Transportation staff also shared with parents, bus safety tips, explained pick up and drop off procedures; all information which was very well received by parents. Even in the rain, there was a line of parents and students waiting to get on the bus.

Detective Chad Crogan also was in attendance to introduce himself to the students and to welcome them to Kindergarten, though the real focus was on his flashing cruiser lights!

District Parent Liaisons, Sandra Maiuri and Maria Garcia, greeted our families and supported them with interpretation services.

The success of this event was made possible by the collaborative work of so many dedicated staff members. Kathy Provost lead this initiative and the results were outstanding.

Dr. Rodrigues thanked the following people/organizations who participated in the planning, execution, and support of the event:

Dave Champigny	Principal
Kelly Sardella	Principal
Melissa Provost	Principal
Rachel Scanlon	Assistant Principal
Jason Webster	Principal
Julia Pisegna	Executive Assistant
Annamarie O'Donnell	Secretary
Delia Tallent	Secretary
Kelly Haley	Food Service
Patty St. Laurent	Food Service (Whitsons)
Denise Reid	Communications/Development
Cathy Kilcoyne	Student Services
Sarah Davis	Science Curriculum Director
Diane Hoff	Art Curriculum Subject Matter Leader

Kathy Nugent	Kindergarten Teacher
Samantha Burnes	Kindergarten Teacher
Kim Colbert	Kindergarten Teacher
Kim Primeau	Kindergarten Teacher
Julie McGowan	Kindergarten Teacher
Laura Mullen	Kindergarten Teacher
Jillian Carignan	Kindergarten Teacher
Alicia Aniello	Kindergarten Teacher
Brian Quinn	Physical Education Teacher
Maria Garcia	Parent Liaison (Portuguese)
Sandra Maiuri	Parent Liaison (Spanish)
Rebecca Appel	Teacher – NHS Students
Mike Stacey and Custodial Staff at QMS	Custodians
Ellen Capstick	Nursing Department
Lyndsey Kilduff	Nurse
Steve Freitas	CHAPS
Jackie D’Alio	North Reading Transportation
Detective Chad Crogan	Hudson Police Department
Jillian Bennett	Hudson Public Library
Avidia Bank	Sponsor
Apple Bees Restaurant	Sponsor
99 Restaurant	Sponsor

Committee member, Adam Tracy, shared that he attended the Kindergarten event with his daughter and that it was a terrific event, great turnout, and thanked Dr. Rodrigues for the wonderful evening.

Student Report

Julia Stukonis, Student Representative, reported that Hudson High School trips for the Peru Team and the Drama Club trip to New York City have begun.

Ms. Stukonis read the following statement to Committee members:

“Recently, mentions of layoffs have caused students to express their concerns through various outputs including social media campaigns and petitions. Nearly 1100 people have viewed the instagram page and we have gotten about 200 signatures on our online petition, and over 100 students have signed a petition specifically for an English teacher, Mr. McArdle. There have been reports mentioning that these cuts are not budget related, and are more related to student enrollment. Many students believe that by getting rid of the best teachers in the district although not intentional, will decrease student enrollment, therefore not helping our cause. There is legitimate concern within the community that this decision will only increase the problem of attrition, as increased class sizes will make Hudson Public Schools less appealing to families currently considering whether or not to stay or leave. Additionally, numerous students have wondered why the cuts are happening immediately rather than over a gradual decrease. Yet, since

these cuts are happening very quickly, class time is being taken away to talk about them, ultimately disrupting the learning environment of many students. In the contract between the Hudson School Committee and the HEA, article 12G2C states that the goal of administration was “to effectuate a layoff process that will minimize, if not avoid, the...educational disruption to students of changing teachers during the school year” (18). I understand that this is specific to a single year, but the principal should apply to any sweeping changes a superintendent might seek to make. In other words, a patient, less-disruptive course of action should be pursued first. As you can see, students, parents, and community members are here today on behalf of the student body to voice our opinion and make clear to you where they stand on this issue.”

Subcommittee Reports

Ms. Hallsworth shared that Policy Subcommittee continues to work on reviewing and updating the policies and will provide an update to Committee members on the ‘K’ section next month.

Matters for Discussion:

1. Revolving Account:

Executive Director of Finance and Operations, Patty Lange, shared with Committee members that the School Department has a Driver’s Ed Revolving Account with a balance of \$22,168.24.

The last time the account had activity was in 2009. This balance falls under the Mass General Law Chapter 71:47. The recommendation is to transfer this amount to the Athletics fund which is a revolving account which also falls under CH 71:47.

After conversation with Mr. Zack Fentross of Melanson Heath, the Town’s auditing firm, recommendation was made to confer with either legal counsel or the Massachusetts Department of Revenue regarding the transfer. After conversation with Mr. Don Cook, a lawyer from the Department of Revenue, he felt that this transfer would be appropriate.

Ms. Patricia Fay, the Town Accountant, was provided with this information.

Discussion ensued.

Committee Chair, Michele Tousignant Dufour, shared that this item, identified under Reclass No. 1, would be tabled for vote at the next scheduled School Committee meeting on April 24th.

2. On-Line Payment Systems Update

Executive Director of Finance and Operations, Patty Lange, updated Committee members that she is in the process of finalizing the contract with Heartland as the Online Payment System and highlighted the following:

One Vendor for online Payments – Heartland;
Parents will have one online portal for payments;
No change to Cafeteria Payments - \$1.95 per transaction;

Athletics – No change for Parents except logging into Heartland;
Debit Cards, Credit Cards will be accepted online;
Personal checks will be accepted;
Fee is reduced from 4.29% to 3.95%;
Other Applications to be added'
Class Dues;
Tech Fees;
Lost Books and materials HHS Student Activities;
HHS Student Activities; and
QMS Student Activities

Committee Chair, Michele Tousignant Dufour, thanked Ms. Lange for her update on the Online Payment System.

3. Food Service Update:

Executive Director of Finance and Operations, Patty Lange, updated Committee members that the Food Service proposals were due by April 9th. The District received two proposals, one from Chartwells and the other from Café Services, and noted that Whitsons did not send in a proposal. Review of the proposals, evaluation, and extensive reference checks will begin and Ms. Lange will update the Committee when that process is complete.

Matters for Action:

1. FY18 Grants Approval

Committee Chair, Michele Tousignant Dufour, presented to Committee members the list of FY18 grants as follows:

18-262 SPED EARLY CHILDHOOD	\$	46,613.00
18-290 ESSENTIAL SCHOOL HEALTH	\$	218,900.00
18-345 COMMUNITY ADULT LEARNING CTR.	\$	354,168.00
18-391 SPED INCLUSIVE PRESCHOOL LEARNING	\$	39,832.00
18-541 ADL CAREER PATHWAYS ----- ***Sub-Recipient Grant ****	\$	3,830.00
18-734 Early Grades Literacy Program	\$	22,200.00
TRE Credit For life	\$	2,000.00
18-YR1 NSA Startalk Portuguese Grant - 2 YEAR GRANT YR1 \$ 36,223.88 YR2 \$ 53,715.83	\$	89,939.71
Hudson Public Library (Adult Learning)	\$	3,500.00
FY12 Avidia Savings Bank (Adult Learning)	\$	3,500.00
Mass Cultural Grants - Big Yellow Bus	\$	600.00
FOREST INTEL DONATION	\$	350.00

Not Approved

17-MetroWest Health Foundation-Path Program 3-YEAR GRANT ---- FY17 YEAR 1 REV \$73,526; FY18 YEAR 2 Rev \$72,066; and FY19 YEAR 3 REV \$71,475.00	\$ 217,047.00
18-Metrowest Health Foundation - HHS TAS 3-Year Grant Program FY18 Year 1 \$9650.00; FY19 Year 2 \$5950.00; and FY20 Year 3 \$2250.00	\$ 17,850.00
18-Hudson Board of Health - Big Brothers / Big Sisters	\$ 350.00
18-HHS The Shine Initiative Grant	\$ 2,000.00
	\$ 1,022,679.71
FY18 GIFTS TO HUDSON PUBLIC SCHOOLS	\$ Gift Amount
Farley Home & School	\$ 100.00
Forest Ave Home & School	\$ 100.00
Schwab Charitable Foundation	\$ 250.00
Hudson Benevolent Fund / Hudson Kids Fund	\$ 700.00
Gift from HHS Class of 2017 to HHS	\$ 3,815.68
Alliance Energy to HHS	\$ 500.00
	\$ 5,465.68
FY18 GIFTS FOR SCHOLARSHIPS TO HUDSON HIGH SCHOOLS	\$ Gift Amount
Edward Krysa Memorial Scholarship	\$ 1,000.00
Hudson High School Scholarship Fund	\$ 5,900.00
Note: These are non-trust, non-interst bearing 'gift' scholarships.	

Dr. Rodrigues shared that this is a complete listing of the grants and gifts received from July 1, 2017 to date, and that all future grants awarded will be brought before the Committee for approval.

A motion to approve the FY18 grants, as presented, was made by Mr. Luoto and seconded by Mr. Tracy. On a vote of 5-0, the motion passed.

2. Second Reading of Proposed Adoption and Revisions of School Committee Policy Section 'B'

Ms. Hallsworth shared with Committee members that edits and updates from the previous meeting have been made to the policies.

Not Approved

Discussion ensued.

Committee Chair, Michele Tousignant Dufour, noted that this item would be tabled for vote at the next scheduled School Committee meeting on April 24th.

3. Second Reading and Approval of Proposed Adoption of School Committee Policy JFBB School Choice Policy

Committee Chair, Michele Tousignant Dufour, noted that the proposed adoption of School Committee Policy JFBB *School Choice* would be tabled for vote at the next scheduled School Committee meeting on April 24th.

4. Second Reading of Proposed Adoption of School Committee Policy ECABC Security of School Buildings Policy

Committee Chair, Michele Tousignant Dufour, noted that the proposed adoption of School Committee Policy ECABC *Security of School Buildings* would be tabled for vote at the scheduled School Committee meeting on April 24th.

5. First Reading of Proposed Adoption of School Committee Policy DD Funding Proposals and Applications

Committee Chair, Michele Tousignant Dufour, noted that the proposed adoption of School Committee Policy DD *Funding Proposals and Applications* would be tabled for vote at the scheduled School Committee meeting on April 24th.

Reclassifications:

A motion to approve the reclassifications of funds, as presented as No. 2, was made by Mr. Luoto and seconded by Ms. Tousignant Dufour. On a vote of 5-0, the motion passed.

A motion to approve the reclassifications of funds, as presented as No. 3, was made by Mr. Luoto and seconded by Ms. Tousignant Dufour. On a vote of 5-0, the motion passed.

A motion to approve the reclassifications of funds, as presented as No. 4, was made by Mr. Smith and seconded by Ms. Hallsworth. On a vote of 5-0, the motion passed.

Items of Interest to the School Committee:

None.

Executive Session/Adjournment

At 8:48 p.m., Committee Chair, Michele Tousignant Dufour, noted that Executive Session was needed for the following reason:

Not Approved

1. To conduct contract negotiations with union personnel (Hudson Education Association, Hudson Paraeducators Association and Hudson Cafeteria Workers Association), and for the purpose of discussing strategy with respect to a student matter whereas discussion in an open session may have a detrimental effect on the legal position of the Committee

A motion to enter into Executive Session was made by Ms. Tousignant Dufour and seconded by Ms. Hallsworth.

Vote by roll call:

Ms. Tousignant Dufour – yes

Mr. Luoto – yes

Mr. Smith– yes

Ms. Hallsworth - yes

Mr. Tracy - yes

Committee Chair, Michele Tousignant Dufour, announced that the Committee would enter Executive Session and not return to public session.

Respectfully submitted,

Elizabeth Hallsworth, Secretary
Hudson School Committee



APRIL 24, 2018

Hudson Public Schools

REPORT OF THE SUPERINTENDENT


MARCO C. RODRIGUES, ED.D.

SUPERINTENDENT EVALUATION RUBRIC

Standard II: Indicators B

Standard III: Indicators A, C

Standard IV: Indicators B, D



REPORT OF THE SUPERINTENDENT

TRIP TO PORTUGAL

The Massachusetts Association of School Superintendents was awarded a grant for 20,000 Euros by the Luso-American Development Foundation (FLAD) to pay for travel-related expenses for 10 superintendents to visit Lisbon, Portugal from April 11 to April 18, 2018.

The purpose of the trip was to provide Massachusetts public school superintendents with an opportunity to deepen their knowledge and understanding of the Portuguese speaking communities in order to better serve the children of Portuguese descent in our public schools. The trip also intended to explore potential partnerships with Portuguese organizations to develop student exchanges between Massachusetts public schools and schools in Portugal, as well as teacher exchanges.

I. Participants

Superintendents of school communities with high incidence to Portuguese speaking families were chosen to participate in the trip to Portugal.

Name	Position	Organization
Marco Rodrigues	Superintendent	Hudson Public Schools
James Adams	Superintendent	Ashland Public Schools
Todd Gazda	Superintendent	Ludlow Public Schools
Robert Dutch	Superintendent	Upper Cape Cod Regional Technical High School
Luis Lopes	Superintendent	Southeastern Regional Technical High School
Kathy Smith	Superintendent	Brockton Public School
Bonny Gifford	Superintendent	Dartmouth Public Schools
Robert Baldwin	Superintendent	Fairhaven Public Schools
Julie Hackett	Superintendent	Taunton Public Schools
Jay Lang	Superintendent	Chelmsford Public Schools
Thomas Scott	Executive Director	Mass Association of School Superintendents

II. Itinerary

FLAD contracted with Study in Portugal Network (SiPN) to host the Superintendents and to create an itinerary designed for provide maximum exposure to education, culture, and local organizations.

The participants experienced the following:

- Met with Professor Vasco Rato, FLAD President
- Met with Professor Michael Baum, Study in Portugal Network (SiPN) Director
- Met with Margaret Young, US Embassy Assistant Public Affairs Officer on Education Exchanges
- Visited to secondary level school Padre Antonio Vieira in Lisbon
- Visited to the Science Museum - Pavilhao de Conhecimento Centro Ciencia Viva
- Met with local Marine Biologist at a Setubal fish market
- Met with local Marine Biologist, founder of Ocean Alive
- Visited Ocean Alive initiative with a boat tour of the Sado Estuary
- Visited the historic city of Evora, a UNESCO World Heritage City
- Visited Monsaraz in the Alentejo Region
- Visited Estoril Hotel and Hospitality School – Turismo the Portugal
- Visited Estoril Higher Institute for Tourism and Hotel Studies
- Visited elementary level school Escola Francisco Arruda in Lisbon
- Met with Dr. Joao Costa, Portugal’s Secretary of State for Education
- Visited the historic city of Sintra

III. Connections

The itinerary allowed for meeting with principals, teachers, support staff, marine biologists, scientists, fisherwomen, students, higher education, US Embassy personnel, and the Secretary of State for Education. The conversations were rich and provided a clear picture of the educational landscape in Portugal.

- Luso-American Development Foundation (FLAD)

FLAD is interested in expanding their reach to include opportunities for student exchange at the high school level. Potential areas for partnership and studies were discussed with FLAD President, Professor Vasco Rato.

- Study in Portugal Network (SiPN)

Discussions with SiPN’s Leadership focused on potential areas for semester and summer programs, training, internships, and customized faculty-led programs.

- US Embassy

Discussions with Margaret Young, US Embassy Assistant Public Affairs Officer on Education Exchanges, were extremely helpful. Superintendents identified areas of challenge in regards to recruiting teachers of Portuguese through the J-1 Visa process. Recommendations were made and potential solutions identified in order for teacher recruitment to occur in a more expeditious manner.

IV. Education in Portugal at a Glance

- Public education is centralized and administered at the national level
- National political arena is a challenge for sustainable educational practices
- High levels of bureaucracy interferes with school funding and daily operations
- Teachers are hired through a nationwide selection process
- Teacher placements are either permanent or on a 4-year rotation
- Teacher salary scale and seniority are unstable and not attractive to new teachers
- Teachers must have a Master's degree to acquire a teaching licensure
- Resource allocation is based on student enrollment
- All resources are allocated through the national government
- Cluster of schools comprises a "small school district" = 811 Clusters nationwide
- Class sizes range from 20 to 26 students
- Aging population – Portugal's declining enrollment = 10,000 students per year
- Compulsory attendance: ages 6 through 18 (since 2015)
- Standardized assessments in grades 9, 11 and 12

**Hudson Public Schools
FY18 Budget Projection
March 31, 2018**

	FY18 Projection			FY19 Proposed Budget
	FY18 Budget	FY18 Projected	FY18 Balance	FY19 Budget
Expenses				
Personnel	31,882,508.00	31,117,059.57	765,448.43	32,303,843.00
General Expenses	7,839,283.00	6,606,644.56	1,232,638.44	7,923,729.00
Transportation	2,047,516.00	2,022,048.54	25,467.46	2,084,000.00
Total Expenses	<u>41,769,307.00</u>	<u>39,745,752.67</u>	<u>2,023,554.33</u>	<u>42,311,572.00</u>
Revenue				
Town Appropriation		37,161,977.00		38,091,026.00
Circuit Breaker**		1,390,249.61		1,060,831.00
School Choice Transfer		1,193,526.06		2,609,691.35
Total Revenue		<u>39,745,752.67</u>		<u>41,761,548.35</u>
Deficit				Deficit (550,023.65)
School Choice Balance June 30, 2017		2,799,309.49		2,134,691.35
Estimated Income FY18		646,740.00		475,000.00
SC Transfer to Balance FY18 Budget		(1,194,358.14)		
Projected Spending FY18		(7,000.00)		
Projected Food Svs - Deficit FY18		(110,000.00)		
Projected School Choice Available FY19		<u>2,134,691.35</u>		<u>2,609,691.35</u>

**Circuit Breaker reimbursement in FY18 is 65%

**Circuit Breaker reimbursement in FY19 is 72% as of 4/10/18

FY18 Budget Savings by Category as of March 31, 2018

		Maternity Leaves, Other leaves, Hiring variances, Positions vacant for part of the year.
Personnel Savings	765,448.43	
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General Expense Savings		
Tuitions	169,088.14	
Utilities oil, Gas, Electric, Phones, Supplies	244,250.88	
Instructional Budgets	255,923.43	
Legal Professional Fees/Advertising	99,163.00	
Administrative Savings	103,341.03	
Building & Grounds	59,173.73	
Athletics	44,435.15	
Contracted Services	225,000.56	
Rent/Lease Equipment	5,129.98	
Networking & Telecomm (Overspending)	32,632.07	
Security - District - (Overspending)	(5,500.00)	
Total General Expense Savings	1,232,637.97	
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Transportation Savings		
OOD Transportation Savings	20,568.59	
Basic Transportation (Overspending)	(10,381.85)	
Athletic Transportation	10,987.87	
Student Body Activities (Overspending)	(66.34)	
Indistrict Out of contract spending	4,359.19	
Total Transportation Savings	25,467.46	
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School Committee Meeting

April 10, 2018

The School Department has a Driver's Ed Revolving Account with a balance of \$22,168.24. The last time the account had activity was in 2009. This balance falls under the Mass General Law Chapter 71:47. The recommendation is to transfer this amount to the Athletics fund which is a revolving account which also falls under CH 71:47. Zack Fentross of Melanson Heath, the Town's auditing firm recommended checking with either legal counsel or the Massachusetts Department of Revenue regarding the transfer. Don Cook, a lawyer from the Department of Revenue told us that this would be an appropriate transfer. Patricia Fay, the Town Accountant was provided with this information.

<p>BBBE Unexpired Term Fulfillment</p> <p>Adopt MASC policy</p>	<p>No existing policy</p>	<p>When a vacancy on the School Committee occurs for any reason, the Board of Selectmen and the remaining members of the Committee share the responsibility for filling it.</p> <p>As provided in the law, the School Committee will notify the Selectmen that a vacancy has been created within 30 days after it has occurred. After one week's notice has been given by the Committee to the Selectmen, so that voters of the town may have the opportunity to state their candidacy, the two governing bodies will meet to fill the vacancy by roll call vote.</p> <p>To ensure that there are no tie votes, there shall be an odd number of members voting (the six remaining Committee members and five Selectmen). If fewer than 11 members are available to vote, the number of members voting shall ensure that there shall be no unresolved tie votes. If the number of voting members must be reduced, members will be asked to volunteer to abstain from voting. If there are no volunteers, the newest member will be asked to abstain. If there are multiple members with the same starting date, those members will engage in a straw vote to determine who will abstain.</p> <p>For election to fill a vacancy, a candidate must receive a majority of the votes of the officers entitled to vote. If there are more than two candidates and there is a tie, the tied candidate shall proceed to a final vote. The person so elected will fill the seat on the Committee until the next town election, at which time a member will be elected to serve the remainder of the term, if any.</p>
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Hudson High School

69 Brigham Street · Hudson, Massachusetts 01749 · 978.567.6250
www.hudson.k12.ma.us



Hudson Public Schools
Achievement & Character

Brian K. Reagan, Ed.D., Principal
Daniel R. McAnespie, Assistant Principal
Joshua C. Otlin, Assistant Principal

Request for Overnight Field Trip

Staff Member(s) Making the Request	Aníbal José Ribeiro Serra		
Name of Team, Organization, or Class	Portuguese Overseas Club		
Title of Trip (be sure to include destination)	SÃO TOMÉ / LISBOA Field Trip		
Departure Date and Time	April 2019 <i>(because of the distance and limitatons on flights, it is not possible to determine the specific date at this time)</i>		
Return Date and Time	April 2019 <i>(because of the distance and limitatons on flights, it is not possible to determine the specific date at this time)</i>		
Estimated Number of Student Participants	18-20		
Number and Names of Chaperones	3 Mr. Serra, Hudson High School (Aníbal José Ribeiro Serra) Mrs. Delia Freitas, parent of one HHS student and chaperone in the 2017 fieldtrip; Mrs. Nancy Godinho, parent of one HHS student and RN. 1-2 student chaperones <i>Having 1-2 student chaperones (members of the 2017 fieldtrip) would be a great asset to this trip since they would use their former experience and be able to support and help other students in the activities.</i>		
Cost Per Student	\$ 2,500		
Check One or Both	Curricular	X	Extra-Curricular x

1. Please describe the trip.

Trip to São Tomé & Príncipe (Portuguese speaking country in West Africa) and to Lisbon, capital city of Portugal.

São Tomé and Príncipe is Africa's smallest state, situated in the gulf of Guinea in western Africa. The two main islands are a part of a mountain range consisting of no active volcanoes. The equator lies immediately south of São Tomé Island, passing through an islet named Rolas. São Tomé e Príncipe was discovered and colonized by Portugal in the late 15th century and got its independence in 1975. Portuguese is the official language of São Tomé and Príncipe, with about 98.4% speaking it in the country (only 4.9% speak English). Almost all residents belong to the Roman Catholic, Evangelical Protestant, or Seventh-day Adventist churches, which in turn retain close ties with churches in Portugal. The right to practice whatever religion one chooses is a constitutional right. Crime rates are generally low.

2. Please describe how the trip connects to the curriculum or to the purpose of your club or organization.

Besides being a unique opportunity to experience Portuguese speaking cultures (Portugal and São Tomé), this trip will also provide students with frequent opportunities to use Portuguese in real life situations.

Regarding specific content areas, students taking this trip will have experiences that directly connect to themes discussed throughout the curriculum. These include the cultures of Portuguese speaking countries, the independence of Portuguese colonies in Africa, Middle Ages in Portugal, travelling in the Portuguese world, the Portuguese navigations, regional variations of the Portuguese language, and the protection of the environment, among others.

3. What classroom activities will you employ in preparation for and immediately following the trip that will strengthen the connection to the curriculum?

Before:

- Learn about the different organizations students are going to partner with and the places they are going to visit (research online, skype with people that work there, come up with a list of things they want to learn about each of the organizations/places)
- Create a small leaflet about Hudson and HHS, in Portuguese, to introduce themselves when they meet people from these organizations.

After:

- Do a presentation to the school / other Portuguese classes
- Create a travel book and sell to start funding the next trip
- Different groups create thematic presentations and present in different Portuguese classes. E.g.: Group 1 focuses on Castelo de São Jorge and prepares a presentation to a level 2 class; Group 2 focuses on the protection of the environment and prepares a presentation to a level 4 class; Group 3 focuses on travelling and presents to a level 3 class; Group 4 presents to 6th grade/level 1 about the weather in São Tomé and in Lisboa; Group 5 presents to level 2 about Lisbon at the time of the Discoveries; etc...

4. Please provide a detailed itinerary.

Day 1 - Boston – Lisbon – Sao Tome (via Accra)

Day 2 – In Partnership with IMVF (Instituto Marquês Valle Flor / Escola +)*

***(NGO of Portugal)**

Students will attend classes at the *National High School* in the morning period. After Lunch they will attend a History class in the *National Museum of Sao Tome and Principe* guided by students from the National High School and a local History teacher.

More info about the NGO:

<http://www.imvf.org/index.php?lang=EN>

More info about the locations of these activities:

http://viagemastomeprincipe.blogspot.com/2007/06/fortaleza-de-so-sebastiao-museu-nacional_16.html

Day 3 – In Partnership with HELPO (Portuguese NGO)

Students will visit a kindergarten sponsored by HELPO (located at *Roça Monte Café*) and assist local teachers during classes. After lunch students will visit a local pediatrics clinic and assist the technicians monitoring a nutrition project.

For more info on the location of these activities:

<http://www.asrocasdesaotome.com/rocas/monte-cafe/>

For more info on the NGO:

<http://www.helpo.pt/>

Day 4 and 5 - Partnership with MARAPA / ATM / TATÔ (Cluster of local and Portuguese NGO's)

Students will camp in *Jale* and/or *Inhame* beach (*Caué* District) with a team of European (Portuguese and Spanish) and local biologists and help with monitoring the local Sea Turtle Nesting Program.

More info about the NGO and the location of these activities: <http://www.hotelpraiainhame.com/en/programa-tato.html>

Day 6 – Visit to the Ilhéu das Rolas and to the Equator

Ilhéu das Rolas lies on the equator, off the southern tip of São Tomé Island. It is in the *Caué* District of São Tomé Province. The island is home to a small resort, the *Pestana Equador*. Students will visit the island and the equator monument.

More info about the location of these activities:

https://en.wikipedia.org/wiki/Ilh%C3%A9u_das_Rolas and <http://www.pestana.com/pt/hotel/pestana-equador>

Day 7 – In partnership with UNICEF / STP

Students will visit the office of the United Nations and UNICEF in São Tomé. They will attend meetings and visit local projects implemented and supported by UNICEF.

More info about the location of these activities:

<http://www.unicef.org/saotome/> and <https://www.facebook.com/UNICEFSTP/?fref=ts>

Day 8 – In Partnership with Obô Natural Park

Students will visit the National Botanical Garden of São Tomé and one of the most important Cocoa and Coffee Historical Plantations (*Roca São João dos Angolares*).

More info about the location of these activities:

https://www.tripadvisor.com/Hotel_Review-g1898566-d4721726-Reviews-Pousada_Roca_Sao_Joao-Sao_Joao_dos_Angolares_Sao_Tome_Island.html and <http://viagemstp.blogspot.com/p/jardim-botanico-do-bom-sucesso.html>

Day 9 - São Tomé - Lisbon

Day 10 – The Discoveries Highlights and the Tejo River

Students will visit the historical sites related to the discoveries period. They will visit the Jeronimos Monastery, the Belem Tower, the Ribeira das Naus, and the Cultural Center of Lisbon.

More info about the location of these activities:

<http://www.mosteirojeronimos.pt/en/>
<https://www.ccb.pt/Default/pt/Inicio>

Day 11 – São Jorge Castle and Downtown Lisbon

Students will visit a selection of historical sites in downtown Lisbon. The highlights of this day will be the visit to the São Jorge Castle, the Roman ruins and the “Baixa Pombalina” (18th Century Architecture post 1755 earthquake)

More info about the location of these activities:

<http://castelodesaojorge.pt/pt/>

Day 12 – Lisbon to Boston

5. If fundraising activities will be included, please list and describe such activities.

Detailed information will be provided once the club starts meeting more regularly.

April 2018: 50/50 Raffle, open a Gofundme Account.

May 2018: Volleyball Tournament, Pre-Prom Bake Sale, Breakfast at the Portuguese Club.

June 2018: Chocolate Sale

July 2018: Yard Sales

September 2018: Breakfast at the Portuguese Club.

December 2018: Breakfast at the Portuguese Club

6. If school days must be missed to accommodate this trip, please indicate the number of days missed and the reason why the request includes missed school days (i.e. conference or program only occurs during the specified date range).

Sao Tome is a hidden paradise, still untouched by large tourist resorts and charter flights. In the absence of direct flights from Boston or the US, students will have to travel from Boston to Lisbon and then from Lisbon to São Tomé. The whole trip will take an average of 12 hours (2 flights of 6 hours each average) and sometimes flights do not occur every single day. In order to take full advantage of this trip and have a couple of days to settle down before coming back to school, students will need to miss 3 to 4 school days. The rest of the field trip will be during February break. It is still a possibility to miss only 2 days of school depending on flight availability to São Tomé.

Please attach copies of the following if you have them:

<input type="checkbox"/>	Permission slip
<input type="checkbox"/>	Informational letters, brochures, fliers, etc.
<input type="checkbox"/>	Medical forms



Signature of Staff Member Making Request

07/13/18
Date



Principal's Signature

4/13/18
Date

Date of School Committee Approval:	
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FY18 GRANT ACCEPTANCE FORM

The following grant has been awarded to Hudson Public Schools and presented to the School Committee for Acceptance.

GRANT	GRANT INFORMATION
Description:	FY18 River Community Grant
Purpose:	Blanding's Turtle Headstarting Conservation Project and Assabet River Watershed area studies at Farley, Forest Ave., and Mulready Elementary Schools.
Type of Funder:	Federal – National Park Service
Awarded Amount:	\$ 2419.00
Start Date	4/1/2018
End Date	9/30/2018
Status	Active
Grantor	National Park Service and Sudbury Assabet Valley Trustees
PROGRAM Admin	Kathy Provost, Sarah Davis,
PROGRAM Notes:	<p>This is a continuation grant from FY17 and the River Grant Project.</p> <p>General Fund use:</p> <ul style="list-style-type: none"> - Classroom supplies (watershed study field equipment) - Transportation (field trip to Assabet Valley National Wildlife Refuge to release turtles in the spring) <p>Grantor Name / Address: Sudbury, Assabet, Concord Scenic and Wild River Stewardship Council</p> <p>Grantor Contact Name / Number / Email: Sarah Bursky, Community Planner/Rivers Manager Sudbury, Assabet and Concord Wild and Scenic River National Park Service 15 State Street, Boston MA 02109 (617) 223-5049 (office) (802) 999-5267 (cell) sarah_bursky@nps.gov</p>
Program Location:	Hudson Elementary Schools – Farley, Forrest, and Mulready

School Committee Date: _____

Vote: _____

GRANT ACCEPTANCE FORM

The following grant has been awarded to Hudson Public Schools and presented to the School Committee for Acceptance.

GRANT	Grant Information
Description:	FY18 High Quality Instructional Summer Planning Grant
Purpose:	<p>The purpose of this competitive grant program is to provide districts with funding to support teachers to deepen their understanding and implementation of high-quality instructional materials, methodologies and programs to support the revised 2017 English Language Arts-Literacy, 2017 Mathematics Curriculum Frameworks, and the 2016 Science and Technology/Engineering standards. Grant applications may take four paths:</p> <p>Path 2. Implementing high-quality instructional materials</p>
Type of Funder:	Federal – DOE
Awarded Amount:	\$ 5492
Start Date	4/10/2018
End Date	8/31/2018
Status	Active
Grantor	MA Department of Education
PROGRAM Admin	Kathy Provost, Sarah Davis
PROGRAM Notes:	<p>We plan to involve all 12 of our middle grades science teachers (3 per grade), 2 special education teachers, one ESL teacher, and one STEM specialist in the Amplify training. We intend to implement two units in each grade in 2018-2019.</p> <p>We plan to support teachers in three ways: 1) an initial 12-hour institute in summer 2018; 2) classroom coaching throughout the 2018-2019 school year; and 3) targeted collaborative work during half-day professional learning time.</p> <p>Summer Institute During the 12-hour summer institute, teachers will be introduced to the structure and approach of the Amplify curriculum, and to the specific units they will implement.</p>
Program Location:	Quinn Middle School

School Committee Date: _____

Vote: _____