

Please note the updated instructions below for public participation

Pursuant Governor Baker’s June 16, 2021 signing of “An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency” into law extending remote open meeting measures under the “Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 20,” has been extended by Governor Healey until March 31, 2025. The **Hudson School Committee sessions will continue to be conducted via in-person and remote participation. Committee members will participate in person and/or using the online Google Meet platform**, and the proceedings will still be broadcast live on the Public Cable Access Channel – Comcast Channel 8, Verizon Channel 47 and Hud TV’s and livestream <https://vimeo.com/showcase/9964109>

For the public participation item on the agenda, the following process will be used:

- **Persons wishing to make public comment remotely** will send an email to the School Committee’s email address hps_schoolcommittee@hudson.k12.ma.us indicating that they would like to make a public comment at the School Committee meeting. This email must be received by 3:00 pm on the day of the meeting.
- The School Committee will submit the list of names and emails wishing to make public comment to HUD TV no later than 5:00 p.m. the day of the meeting.
- Hud TV will send a meeting invite to those community members on the School Committee list for Public Comment.
- Hud TV will accept them into the Google Meet and mute their microphone.
- When the School Committee Chair recognizes someone wishing to make public comment, Hud TV will unmute that person’s microphone and they will have two minutes to speak.
- When public comment is finished their microphone will be muted again by Hud TV.
- **For persons wishing to make public comment in-person**, the School Committee meeting is held at Hudson High School, Room F101.

HUDSON SCHOOL COMMITTEE
March 26, 2024
Hudson High School - F101
7:00 p.m.

AGENDA

I. Call to Order

II. Approval of Minutes

School Committee Meeting March 12, 2024

III. Public Participation

IV. Reports and Presentations

- a) Student Presentations (if any)
- b) Report of the Superintendent
 - 1. District Updates
- c) Subcommittee Reports
 - Budget Subcommittee (if any)
 - Policy Subcommittee (if any)
 - Strategic Goals Subcommittee (if any)
 - Superintendent's Evaluation Subcommittee (if any)
 - Buildings and Grounds Subcommittee (if any)
 - Student Advisory Subcommittee (if any)

V. Matters for Discussion:

- a) **Old Business**
 - 1. FY25 Budget Update
- b) **New Business**
 - 1. Mathematics Curriculum Update

VI. Matters for Action:

- a) **Old Business**
 - 1. none
- b) **New Business**
 - 1. Approval of Field Trip: Overnight Trip for Freshman and Sophomore Classes to Washington D.C., from October 9, 2024 to October 12, 2024.
 - 2. Approval of Field Trip: Overnight UNESCO Conference for 3 Young Scientist students to Santarem, Portugal in January of 2025.

VII. Items of Interest to the School Committee

VIII. Executive Session

IX. Adjournment

The Agenda reflects topics that the Chairperson reasonably anticipates will be discussed.

I.

Call to Order

II.

Approval of Minutes Regular Meeting March 12, 2024

**Hudson School Committee
Open Session Minutes**

Meeting Date: March 12, 2024

Location: Hudson High School and GoogleMeet

Members present:

Members present participating remotely: Erica Ankstitus, Molly MacKenzie, Chris Monsini, Steven Sharek, Steven Smith, Mark Terra-Salomão,

Members absent: Chris Yates

Others present participating: Brian Reagan, Superintendent; Kathy Provost, Assistant Superintendent; Ellen Schuck; Dan Gale; Cathy Kilcoyne

I. Call the Meeting to Order: 7:02PM

II. Approval of Minutes:

- Regular School Committee Meeting February 13, 2024

A motion to approve the 02/13/24 minutes was made by Mr. Terra-Salomão and seconded by Ms. MacKenzie. The 2/13/24 SC minutes were approved unanimously.

III. Public Participation

- none

IV. Reports and Presentations

a) Student Presentation

Angelina Percuoco and Julian Ehlke, Hudson High School students, shared updates from the student body with the committee:

1. Previous Events
 - a. Thursday, March 7 ~ Dodgeball Tournament in the gym at 6:00 pm
 - b. Monday, March 11 ~ HHS Home & School meeting at 6:30 pm in the Teacher's Dining Room
 - c. Tuesday, March 12 ~ Mandatory Spring Sports Meeting at 6:00 pm in the auditorium
2. Upcoming Events
 - a. Wednesday, March 13 ~ Junior Parent and/or Guardian Night in the mini theater at 6:30 pm
 - b. Friday, March 15 ~ Online registration for spring sports closes additionally HHS will be having a pep rally on this day
 - c. Monday, March 18 ~ Spring sports begin
 - d. Thursday, March 21 ~ Parent-Teacher Conferences (by appointment)

- e. Saturday, March 23 ~ Spring Craft and Vendor Fair from 9:00 am-3:00 pm in the cafeteria
- 3. School Events
 - a. Community day: Hudson High School is organizing a Community Day event on March 21, led by student and staff facilitators, aimed at students in grades 8-12 to promote empathy and understanding through engaging activities and discussions, with registration accessible via QR codes on flyers or during lunches until March
 - b. Global Eats: Chartwells K12 introduces Global Eats, a program offering authentic cuisine from around the world, including a display cooking event featuring Caribbean-style Arroz Con Frijoles (Rice & Beans) and Jamaican Style Jerk Chicken with sides, inviting everyone to the cafeteria on Thursday, March 14, for free samples and a taste of the Caribbean.

b) Report of the Superintendent

- **District Updates and Enrollment Updates**

Dr. Brian Reagan, Superintendent, presented updates to the committee. Topics included: School Bus Storage Follow-Up, School and District Leadership Appointments, and Enrollment. A copy of his memo and presentations were included in the packet.

Discussion ensued.

c) Subcommittee Reports:

- **Budget Subcommittee**
none
- **Policy Subcommittee**
none
- **Strategic Goals Subcommittee**
none
- **Buildings and Grounds Subcommittee**
none
- **Superintendent's Evaluation Subcommittee**
none
- **Student Advisory Subcommittee**
none

V. Matters for Discussion

a. Old Business

1. FY25 Budget Development Update

Dr. Reagan introduced Mr. Dan Gale, Director of Finance and Operations. They shared updates and discussion ensued.

b. New Business

1. Superintendent's Entry Finding Report

a) Curriculum Department Restructuring

Dr. Reagan shared his Entry Finding Report with the committee. A copy of the report was included in the packet. Discussion followed.

2. Memorandum of Agreement with Hudson Educator Association

3. Memorandum of Agreement with Hudson Paraeducator Association

Dr. Reagan shared the MOA's with the committee. Copies were included in the packet.

VI. Matters for Action

a. Old Business

1. Second Reading and Approval of HPS District Calendar 2024-2025

Ms. MacKenzie made a motion to approve the 24-25 HPS District Calendar and was seconded by Mr. Terra-Salomão. The 24-25 HPS District Calendar was approved unanimously.

b. New Business

1. Awarding FY25 Bus Contract

Ms. MacKenzie made a motion to approve the FY25 Bus Contract and was seconded by Mr. Smith. The FY25 Bus Contract was approved unanimously.

2. Consent Agenda:

- a. Approval of Grant: FY2024 School Nutrition Equipment Assistance for Schools in the amount of \$20,000.00 to be used to purchase equipment needed to serve healthier meals in Hudson High School.
- b. Approval of Grant: 25-461 Early College Planning Grant in the amount of \$22,500.00 to be used for early college applicants in Hudson High School.
- c. Approval of Bid in the amount of \$317,745.00 with Aalanco Service Corp., and to allow Len Belli, Director of Facilities, to sign and enter into contract to remove and replace heating plant boilers at Farley Elementary School. (This project is funded through Article 4 of the May 1, 2023 Annual Town Meeting.)
- d. Approval of Bid in the amount of \$31,500.00 with Greenleaf Environmental Inc., and to allow Len Belli, Director of Facilities, to sign and enter into contract for asbestos abatement for exterior window replacements in 22 classrooms at Mulready Elementary School. (This project is funded through Article 10 of the May 2, 2022 Annual Town Meeting.)

Not Approved

- e. Approval of Bid in the amount of \$509,992.00 with Suburban Glass and Mirror and to allow Len Belli, Director of Facilities, to sign and enter into contract for exterior window replacement in 22 classrooms at Mulready Elementary School. (This project is funded through Article 10 of the May 2, 2022 Annual Town Meeting.)
- f. Approval of Bid with Mass Insight Education & Research Institute in the amount of \$25,950.00 for consulting services to be implemented in the District for FY23.

A motion to approve the Consent Agenda was made by Mr. Smith and seconded by Ms. MacKenzie. On a unanimous vote the Consent Agenda was approved.

3. Reclassification of Funds

A motion to approve the Reclassification of Funds was made by Mr. Smith and seconded by Ms. MacKenzie. On a unanimous vote the Reclasses were approved.

VII. Items of Interest to the School Committee

Mr. Smith mentioned there are open seats for the committee and reminded folks there is still time to pull papers.

Mr. Smith also mentioned there is a Civics Fair on May 28th.

VIII. Executive Session

IX. Adjournment

Mr. Sharek made a motion to adjourn and was seconded by Ms. MacKenzie. On a unanimous vote the committee adjourned at 9:17PM.

Respectfully submitted,
Mark Terra-Salomão, Secretary
Hudson School Committee

III.

Public Participation

IV.

Reports and Presentations

Student Presentation (if any)

IV.

Reports and Presentations

Report of the Superintendent

1. District Updates

Memorandum

Hudson Public Schools

Office of the Superintendent of Schools



TO: Hudson School Committee
FROM: Brian K. Reagan, Ed.D., Superintendent of Schools
DATE: March 26, 2024
RE: Report of the Superintendent

I am pleased to provide information on the items below under the Report of the Superintendent for the regular School Committee meeting on March 26, 2024.

School Bus Storage Follow-Up

The School Department is currently negotiating with National Development, the real estate investment company that recently acquired the Intel complex on Reed Road and Marlboro Street in Hudson, to secure space for bus storage. Len Belli, Director of Facilities, has been communicating with representatives from National Development to discuss options for use of an empty parking lot on the Intel site. We hope to have an agreement with National Development within the next month. In the event that an agreement cannot be reached with National Development, there are four additional sites in Hudson that we have started to explore. The Intel site seems to be the most promising location at this time.

Band Fest

On March 14, I had the pleasure of attending Hudson's annual Band Fest at Hudson High School. Hundreds of student musicians ranging from grades 4 through 12 came together to perform several musical numbers, including *Magnificent Five*, which was performed by students in all grades together. The auditorium was filled with proud caregivers, family members, and friends.



Legislative Breakfast

Steve Smith and I will attend the annual Legislative Breakfast sponsored by the Tri-County Superintendent's Roundtable in Norwood on Thursday, March 28. This event is designed to give superintendents and school committee chairs an opportunity to engage with local legislators about a variety of issues facing public schools across the commonwealth.



Superintendent's Award

On Thursday, March 21, Dr. Medeiros and I had the honor of attending the annual Scholars Luncheon sponsored by the Worcester County Superintendents Association. The luncheon was hosted at The College of the Holy Cross. This year, Hudson High School senior Avani Kashalikar was selected as our honoree. Avani was honored along with dozens of other high school seniors in front of principals and superintendents from across Central Massachusetts. Avani can be seen receiving her award in the photo to the left.

IV.

Reports and Presentations

Subcommittee Reports

- Budget Subcommittee (if any)
- Policy Subcommittee (if any)
- Strategic Goals Subcommittee (if any)
- Superintendent's Evaluation Subcommittee (if any)
- Buildings and Grounds Subcommittee (if any)
- Student Advisory Subcommittee (if any)

V.

Matters for Discussion

Old Business

Memorandum

Hudson Public Schools
Office of the Superintendent of Schools

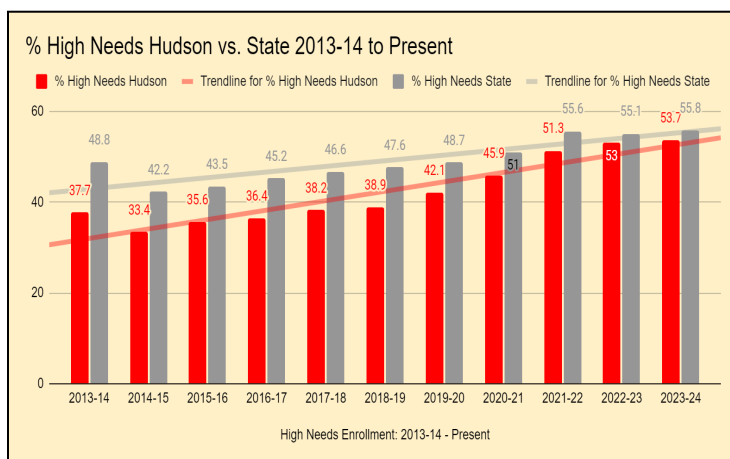
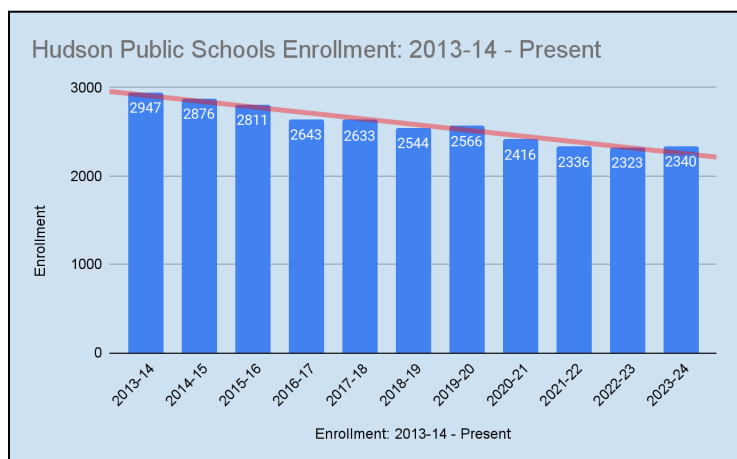


TO: Hudson School Committee
FROM: Brian K. Reagan, Ed.D., Superintendent of Schools
DATE: March 26, 2024
RE: FY25 Budget Update - Proposed Staffing Adjustments

This memorandum serves to provide you with updated information relative to staffing for FY25 in advance of your upcoming vote on the School Department Budget. The document includes information on enrollment-based reductions, positions shifting from ESSER to the operating budget, and new and repurposed positions.

Enrollment-Based Reductions and ESSER Shifts

As you know, overall enrollment has declined by over 20% since 2013. At the same time, the percentage of high needs students has increased from 37.7% in 2013 to 53.7% this year.



The impact of these two enrollment trends is illustrated through a decline in staffing in the instructional core (core academic subjects) and an increase in instructional support

services (special education, English learner teachers, school counselors, and clinicians). The FY25 budget allows for the reduction of 4.4 core instructional positions, but also supports shifting funding for 6 positions from the sunseting ESSER grant to the operating budget. The 6 ESSER-funded positions are instructional support positions (3 school adjustment counselors, 1 reading specialist, 1 math specialist, and 1 board certified behavior analyst).

The recommended enrollment-based reductions listed below do not have an impact on programming and have minimal impact on class sizes:

Position	FTE (reduction)	Comments
Science Teacher Hudson High School	1.0	Projected enrollment at Hudson High School allows for the reduction of one (1) full time science teacher. This reduction does not have an impact on class size or program offerings.
Spanish Teacher Hudson High School	1.0	Projected enrollment at Hudson High School allows for the reduction of one (1) full time Spanish teacher. This reduction does not have an impact on class size or program offerings.
Performing Arts Teacher Hudson High School	0.4	Projected enrollment at Hudson High School allows for the 0.4 FTE reduction of a performing arts teacher. With this reduction, course sections at the high school will still meet the demand identified through the course selection process.
Math/Science Teacher Quinn Middle School	1.0	Projected enrollment at Quinn Middle School allows for the reduction of one (1) full time ELA/social studies teacher and one (1) full time math/science teacher. These reductions are connected to the elimination of a half-team in grade 5, reducing grade 5 from 2.5 teams to 2 teams. The projected enrollment for grade 5 in FY25 is 188 students, which is 26 students lower than the current grade 5 enrollment. These reductions do not have an impact on class size or program offerings.
ELA/Social Studies Teacher Quinn Middle School	1.0	

The positions below are included in the FY25 budget request. These are existing positions but their funding source will shift from the ESSER grant to the operating budget:

Position	Location	Need/Impact
School Adjustment Counselor	Farley	<ul style="list-style-type: none"> ● Foster therapeutic relationships with students and families ● Facilitate the diagnosis and treatment of learning, behavioral, and emotional disorders ● Advocate for students suffering effects of substance use, abuse/neglect, mental illness, and violence ● Support students managing depression, anxiety, ADHD, bipolar disorder, oppositional defiant disorder, and autism spectrum disorder among others
School Adjustment Counselor	Forest	
School Adjustment Counselor	Mulready	
Board Certified Behavior Analyst (BCBA)	District	<ul style="list-style-type: none"> ● Meet with families, teachers and others clients to discuss behavior problems that need to be addressed ● Observe student behavior and collect data related to the frequency, duration and rate of concerning behaviors ● Analyze information to determine appropriate interventions ● Apply techniques and interventions to achieve objectives
Reading Specialist	Mulready	<ul style="list-style-type: none"> ● Provide strategies and support to teachers and students to increase the reading skills of all students K-4 ● Implement evidence-based reading instructional practices through direct services to students ● Monitor progress of struggling students in response to instructional approaches and interventions
Math Specialist	Quinn	<ul style="list-style-type: none"> ● Provide strategies and support to teachers and students to increase math skills of identified students in grades 5-7 ● Monitor progress of struggling students in response to instructional approaches and interventions ● Provide targeted math instruction to students needing

New and Repurposed Positions

The FY25 budget request includes one new FTE, which has been allocated to the expansion of the Dual Language School to grade 3 at Farley Elementary School. There are also three (3) positions being created using funding from positions that will be

repurposed based on the needs of the district. The repurposed positions are budget-neutral:

Position	FTE (reduction)	Comments
Teacher - Grade 3 Dual Language (NEW)	1.0	This new position allows for the expansion of the Dual Language Program at Farley Elementary School to grade 3. The program provides literacy and content instruction to students through two languages and will be in place from kindergarten through grade 3 starting in FY25.
Bilingual Literacy Specialist (REPURPOSE)	1.0	As the Dual Language Program continues to expand at Farley, it is necessary to ensure that students in that program have access to evidence-based reading instruction in both English and Portuguese. The addition of this position provides students in the Dual Language Program with a similar level of access to reading instruction as those students in traditional classrooms in all three elementary schools. This position is funded using repurposed funds made available by the elimination of an existing <i>English Language Learning Teacher</i> position.
Director of Elementary Curriculum (REPURPOSE)	1.0	This position allows for a restructure of the curriculum department. As a result of this restructure, curriculum directors will be more equitably assigned across schools. This more equitable distribution will allow curriculum directors to supervise and evaluate educators, provide more content specific feedback, coaching, and support, and design and facilitate more professional development. This position is funded using repurposed funds made available by the elimination of the <i>Data and Accountability Specialist</i> position.
Coordinator of Multilingual Programming (REPURPOSE)	1.0	Hudson's population of English learners (ELs) and multilingual programming has increased significantly over the past 10 years. State mandates specific to ELs have also increased over that same period of time. Since 2013, the number of ELs has increased by 177%, the number of students with a home language other than English has increased by 125%, and the number of classrooms and courses supporting multilingual learners has increased by 153%. At the same time, the administrative structure of the multilingual

		program has not changed, with only one administrator assigned to that department. This additional position will provide much-needed support and oversight for this rapidly expanding program. This position is funded using repurposed funds made available by the elimination of the <i>High School Language Acquisition Coach</i> position.
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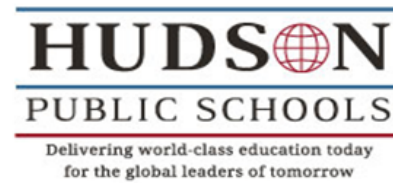
Other Staffing Adjustments

During the current fiscal year, an existing 0.8 FTE paraprofessional position was increased to 1.0 FTE to accommodate the needs of students. This 0.2 increase will carry forward into the FY25 budget. Additionally, the district made a commitment to transition funding for the television production teaching position at Hudson High School away from HUD-TV to the operating budget over the course of multiple years. The position is currently full time with 0.4 FTE funded by the operating budget and 0.6 FTE funded through the HUD-TV budget. In FY25, we propose shifting an additional 0.2 so that 0.6 FTE is funded through the operating budget and 0.4 FTE is funded through the HUD-TV budget. The ultimate goal is to have 0.8 FTE funded through the operating budget and only 0.2 funded through HUD-TV, which mirrors the teaching load and HUD-TV responsibilities associated with the position. We expect to reach this goal in FY26.

I look forward to discussing these staffing adjustments with you at the School Committee meeting on March 26, 2024.

Memorandum

Hudson Public Schools
Office of the Superintendent of Schools



TO: Hudson School Committee
FROM: Brian K. Reagan, Ed.D., Superintendent of Schools
DATE: March 26, 2024
RE: Chapter 70 Inflation Adjustment Position Paper

Attached you will find a position paper addressing concerns regarding Chapter 70 increases not accounting for actual inflation rates. The paper was cosponsored by the Massachusetts Chapter of the American Federation of Teachers (AFT), the Massachusetts Association of School Superintendents (MASS), the Massachusetts Association of School Committees (MASC), and the Massachusetts Teachers Association (MTA). The document was recently sent to Massachusetts state legislators.

Some local school committees have drafted resolutions aligned with the position paper that have been sent to the legislators representing their communities. Dan Gale and I look forward to discussing the document with you on March 26.

AVOIDING THE FISCAL CLIFF

Fixing the Inflation Calculation

The Chapter 70 aid amounts in the FY25 House 2 budget do not account for the actual costs of recent inflation because of a flaw in the way inflation adjustments are calculated in Chapter 70. Fixing that flaw would increase Chapter 70 by about \$217 million. Inflation has, of course, been very high in recent years.

The inflation rate for the time period that determined the FY24 Chapter 70 inflation adjustment was 8.01% and for FY23 it was 7.08%. But the law caps the annual inflation adjustment of the foundation budget at 4.5%. As a result, districts did not receive funds to cover a significant portion of inflation that they had to pay for in expenses.

The way the Chapter 70 formula originally worked, that would not be a long-term problem because the lost inflation would automatically be added back to the foundation budget in the following year. But a technical change made almost a decade after the law was passed inadvertently changed that. Now when the cap reduces aid below the level needed to keep pace with inflation, that reduction is locked in forever and reduces future aid.

A simple fix that maintains the 4.5% cap but makes sure that the formula makes up for lost inflation would solve the problem. That would increase Chapter 70 aid by \$217 million, with additional under-inflation “catch-ups” in future years. It is important to make a permanent change in the law so that all of the aid lost is eventually made up. That is necessary to allow the Commonwealth to meet the real-dollar targets in the Student Opportunity Act.

To implement the change, the legislature could use an updated version of the language in the original Education Reform Act along these lines: *The dollar amounts specified in this subsection, other than those for employee benefits and fixed charges, shall be adjusted for inflation by multiplying the amounts for fiscal year two thousand twenty-one and subsequent years by the ratio of the value of the implicit price deflator for state and local government consumption expenditures and gross investment in the second quarter of the prior fiscal year to the value of that same deflator in the third quarter of two thousand eighteen. The annual 4.5% cap would be preserved, as would the separate inflation adjustment for employee benefits and fixed charges.*

We can provide data on how these changes would affect specific districts.



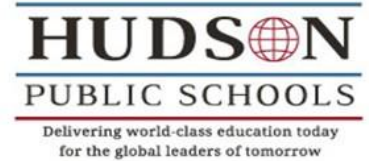
V.

Matters for Discussion

New Business

Mathematics Curriculum Update

Hudson Public Schools



TO: Hudson School Committee
FROM: Robert D. Knittle
DATE: March 26, 2024
RE: Mathematics Curriculum Update

1. Math Vision 2020
2. Student-Centered
3. Accessibility for All (Professional Development)
4. Evaluation and Selection Network
 - a. Priorities
 - b. Budget
 - c. Digital possibilities
 - d. Assessment data
5. Description of Each Program
 - a. Reveal (with ALEKs) - Year 2
 - b. Ready Math (with IReady) - Year 1
 - c. Carnegie Math (with MATHia) - Year 1
6. Next Steps

VI.

Matters for Action

Old Business

VI.

Matters for Action

New Business

Hudson High School

69 Brigham Street · Hudson, Massachusetts 01749 · 978.567.6250
www.hudson.k12.ma.us/hhs



Jason W. Medeiros, Ed.D., Principal
Paul Maiorano, Assistant Principal
Daniel R. McAnespie, Assistant Principal

Request for Overnight Field Trip

Staff Member(s) Making the Request	Dan McAnespie, Todd Wallingford
Name of team, Organization, or Class	Freshman and Sophomore Classes ('28 and '27)
Title of Trip (include destinations(s))	Washington DC
Departure Date and Time	October 9, 2024 (Tuesday morning)
Return Date and Time	October 12, 2024 (Friday evening)
Estimated Number of Student Participants	80
Number and Names of Chaperones	12+/- per chaperone (Dan, Todd, & TBD)
Cost per Student	\$1105

Please answer the questions below. If a question does not pertain to your trip, please indicate that the question is "not applicable".

1. Please describe your trip.

The annual freshman class overnight trip to Washington D.C. did not run this spring due to lack of interest. So, we plan to combine this class and with year's freshman class to provide this experience in the fall of 2024. The trip has both entertainment and educational value for our students, most of whom will not have seen our nation's capital before

2. Please describe how the trip connects to the curriculum or to the purpose of your club or organization.

Freshmen at Hudson High School study the American history in US and the World I. In eighth grade they study foundations of government in Civics. The trip to D.C. allows students to discover the nation's capital up close, supplementing and reinforcing many of the themes explored in these courses.

3. What classroom activities will you employ in preparation for and immediately following the trip that will strengthen the connection to the curriculum?

US-World History and Civics course provide students with a common framework for understanding so many of the sites and museums on this trip. For freshmen, they'll study the Revolution in class soon after visiting the Museum of American Revolution in Philadelphia. Sophomores will study WWII and the Holocaust later in the year, having experienced the US Holocaust Museum.

4. Please provide a detailed itinerary

See attached.

5. If fundraising activities will be included, please list and describe such activities

We plan to provide fundraising opportunities. Though we have not settled on precise methods, we are in touch with Home and School members, who have ideas and are eager to collaborate.

6. If school days must be missed to accommodate this trip, please indicate the number of days missed and the reason why the request includes missed school days (i.e. conference or program only occurs during the specific date range).

Four days.

Please attach copies of the following if you have them:

- Permission Slip
- Information Letters, brochures, fliers, etc.
- Medical Forms

Todd Wallingford

Signature of Staff Member Making Request

Jason Medeiros

Signature of Principal

Date of School Committee Approval	
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Hudson High School

69 Brigham Street · Hudson, Massachusetts 01749 · 978.567.6250
www.hudson.k12.ma.us



Hudson Public Schools

Jason Medeiros, Principal
Paul Maiorano, Assistant Principal
Dan McAnespie, Assistant Principal

September, 2024

Dear Parent/Guardian of 2022 Washington D.C. Participant:

Enclosed, please find two (2) forms that require careful thought and consideration as you complete them. Please understand that preparing for such a school trip involves much time, effort and thought by school personnel to ensure that your child remains safe, that his/her medication needs are met, and that medications are safely administered. **All medications, including over the counter medications (Tylenol, Motrin/Advil, Claritin/Zyrtec/Benadryl, Melatonin, etc), require a written medication order signed by your child's physician. Please consider holding back all nonessential medications as we have only one nurse available for more than 100 students.** All medication must be dropped off by an adult to the Nurses' Office and **may not** be sent in with students. Send the Physician Medication Order and Parent Consent form to the physician **NOW** and return both completed forms to the Health Office **along with any medication by Wednesday, September 17, 2024.**

The following directions will require your attention and cooperation:

1. At the **discretion of the School Nurse**, and with physician orders/approval and parental permission, students may carry and self-administer Epi-pens and inhalers. The student will be held responsible for the safe use of this medication.
2. All medication must be in the original pharmacy or manufacturer's container. **Expired medications will not be accepted.**

We hope your child finds his/her overnight field trip experience a valuable opportunity for continued personal and academic growth!

Sincerely,

Sue Bowen, RN, BSN, NCSN
978-567-6250 ext. 13145
sbowen@hudson.k12.ma.us

Pat Emmons, RN, BSN, NCSN
978-567-6250 ext. 13144
pemmons@hudson.k12.ma.us

Health Office Fax: 978-567-6284

Hudson High School

Overnight Field Trip to: WASHINGTON, D.C. Tuesday, October 8 – Friday, October 11, 2024

**THIS FORM MUST BE COMPLETED AND RETURNED TO THE HHS HEALTH OFFICE.
THIS IS THE HHS HEALTH FORM—DO NOT SEND THIS TO GRAND CLASSROOM.**

Student Name: _____ DOB _____

Address: _____ Tel: _____

Physician's Name: _____ Tel: _____

HEALTH HISTORY: Please note any of the following conditions, which apply to your child:

Seasonal/Environmental Allergies: _____

Circle **serious** allergies: **INSECT STINGS**, **FOOD** _____, **DRUG** _____, **OTHER** _____

State exactly your child's type of reaction: _____

State the treatment you wish to have implemented: _____

Is **EPI-PEN** required? Yes No

My child is able to administer his/her own Epi-Pen: Yes No Comments: _____

Is Benadryl required? Yes No Comments: _____

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Emotional/Anxiety | <input type="checkbox"/> Homesickness | <input type="checkbox"/> Seizure Disorder |
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> Headaches | <input type="checkbox"/> Motion Sickness | <input type="checkbox"/> Stomach Aches |
| <input type="checkbox"/> Ear Infections | <input type="checkbox"/> Heart Condition | <input type="checkbox"/> Muscular/Skeletal | <input type="checkbox"/> Other |

Date of last tetanus (Td/Tdap) shot: _____ / _____ / _____

Please list any medical restrictions or limitations to your child's physical activities: _____

Please list any dietary restrictions: _____

List Emergency Telephone numbers where you can be reached and the hours that you would be available at these numbers:

Mother: _____ Father: _____

Home No: _____ Hours: _____ Home No: _____ Hours: _____

Work No: _____ Hours: _____ Work No: _____ Hours: _____

Other No: _____ Hours: _____ Other No: _____ Hours: _____

Please notify the following in the event that I cannot be reached in an emergency:

Name: _____ At() _____ Relationship: _____

Name: _____ At() _____ Relationship: _____

The health information listed is accurate to the best of my knowledge. My child has permission to engage in all activities except as noted on this form.

Medical Release

I, _____ Legal Guardian of _____ grant to the adult chaperones of HHS, the right to obtain emergency medical treatment for my child, _____ during the period of the Washington D.C. trip. Payment for any and all medical treatment is the financial responsibility of the parent/guardian.

Parent Signature: _____ Date: _____

Medical Insurance Information

Insurance Company _____ Policy Number _____

Subscriber's Name/Relationship _____ Insurance Co. 800 No. (800) _____

IMPORTANT!!! These COMPLETED FORMS and ALL MEDICATIONS are DUE IN THE HEALTH OFFICE NO LATER THAN September 17, 2024

Overnight Field Trip: Physician's Medication Order and Parent Consent

The Commonwealth of Massachusetts **requires** that all students who need medication during school sponsored functions (field trips) must do the following:

1. Present a written medication order signed by the physician.
2. Present a written consent signed by the parent or legal guardian.
3. Bring the medication in the **original** box/container or prescription bottle labeled by a registered pharmacist (Note: the pharmacy will provide you with a second labeled bottle for school if requested).
4. Place container of medication in a ZIPLOC bag that has been labeled with your child's name. **Please check expiration dates.**
5. Provide only the number of doses necessary for the duration of the trip.

School: **Hudson High School, Hudson, MA 01749** Tel: **978-567-6250 ext. 13145** Fax: **978-567-6284**

Student's Name: _____ DOB: _____

Address: _____ Date: _____

Diagnosis: _____ Allergies: _____
(food, drug, seasonal, environmental, etc.)

Medication	Dosage	Times

The signatures below authorize and permit this student to self-carry and self-administer the above medications.

➔➔ Students are allowed to **self-carry** Epi-Pens and Inhalers **only** ←←

Physician Signature: _____ Date _____

Print Name of Physician: _____ Tel: _____

Parent Signature: _____ Date: _____ Tel: _____

Approved by School Nurse

*I grant permission for the nurse to share information with the appropriate trip personnel relative to medications and/or health history as needed. **I understand that non-compliance with any request made in regards to medications and/or health and safety will result in my child's exclusion from this trip.**

_____/_____
* Parent/Guardian Signature Date



Washington D.C Adventure

Grand Classroom is a full-service educational travel provider offering teacher-led student trips to National Parks, Historic U.S cities, and international destinations.

Price Inclusions:

- All transportation - motorcoach with professional drivers (relief drivers both ways)
- 24/7 specialist D.C. guides - 1 per bus
- All meals including lunches and meals en route
- All lodging - Inside beltway - 4 students per room
- All activity fees on final itinerary
- Third party vendor gratuities including driver
 - GC guide tips optional
- Professional overnight security in hotels
- Expert tour planning - D.C. Specialist team
- Medical and dental insurance
- 24 hour emergency support
- Personalized web page
- Full accounting services with custom payment schedules available
- On-call local Grand Classroom travel specialist for all meetings as needed

Optional Travel Refund Program (TRP) Protections:

TRP = \$100 TRP+ = \$210

See Grand Classroom Terms and Conditions for details

School: Hudson High School

Destination: Washington, D.C. Adventure

Dates: October 2024

All-inclusive pricing:

Based on 35 - 40 students per bus - \$1,105

\$99 deposit holds a seat and custom payment plans can be arranged at registration

How to Register: Visit: grandclassroom.com



Click: "Find my trip/Register"

Search: Hudson High School

Select: Hudson High School D.C. Adventure 2024

Click: "Register a Student" or "See Trip Details"

Registration Deadline: Friday, May 31st, 2024

**Trip Information Session: 4/22 - Monday - 6pm
Hudson High School Mini-Theater**

Sample Itinerary

Day One:

- Depart for Philadelphia
- Meet your Grand Classroom guides upon arrival
- Lunch
- See Independence Hall and the Liberty Bell
- Visit the Museum of the American Revolution
- Dinner at Reading Terminal Market
- Depart for DC
- Monuments by night Tidal Basin - Jefferson, FDR, MLK
- Check into hotel

Day Two:

- Hotel breakfast
- Visit Arlington National Cemetery
- Witness the Changing of the Guard
- Lunch
- Washington Monument
- Museum of African American History
- International Spy Museum
- Dinner
- Monuments by night - Lincoln, WWII Vietnam, and Korean War Memorial
- Return to hotel

Day Three:

- Hotel Breakfast
- White House photo stop
- Smithsonian Institution Museums - American and Natural History
- Lunch
- U.S Holocaust Memorial Museum
- Time for reflection and discussion
- Dinner allotment at the National Harbor
- Ticket to ride the Capital Wheel
- Check into hotel

Day Four:

- Hotel Breakfast
- Walking tour of Capitol Hill
- Library of Congress
- Supreme Court
- Tour the US Capitol
- Lunch
- Depart for home with evening arrival back at school

Hudson High School

69 Brigham Street · Hudson, Massachusetts 01749 · 978.567.6250
www.hudson.k12.ma.us/hhs



Home of the Hawks

Jason W. Medeiros, Ed.D., Principal
Adam N. Goldberg, Assistant Principal
Daniel R. McAnespic, Assistant Principal

Request for Overnight Field Trip

Staff Member(s) Making the Request	Judy Pavao
Name of team, Organization, or Class	N/A
Title of Trip (include destinations(s))	UNESCO Conference for Young Scientists
Departure Date and Time	Not determined yet – will depend on flights and conference dates yet to be determined (Conference held in January 2025)
Return Date and Time	Not determined yet – will depend on flights and conference dates yet to be determined (Conference held in January 2025)
Estimated Number of Student Participants	3
Number and Names of Chaperones	1
Cost per Student	\$3000

Please answer the questions below. If a question does not pertain to your trip, please indicate that the question is “not applicable”.

1. Please describe your trip.

HHS has been invited to participate in the 2025 UNESCO Conference for Young Scientists. The conference will be held in Santarém, Portugal (see tentative dates above). We have been approved to bring 3 students to the conference. Participants will work on a long-term project focusing on the theme of the conference: “Climate Action”. They will present this project during the conference to a global audience.

2. Please describe how the trip connects to the curriculum or to the purpose of your club or organization.

The experience connects in general with our science curriculum. Students will develop and complete a long-term project focusing on this theme with a science focus. Students will polish skills around critical thinking, collaboration, communication and creativity. Students will cultivate ownership in the design and execution of the project. During the conference students will learn how other schools from different countries tackled the same prompt and will be required to reflect on the diversity and similarities of all projects presented.

3. What classroom activities will you employ in preparation for and immediately following the trip that will strengthen the connection to the curriculum?

Prior to departure, students will meet regularly with the teacher-chaperone to plan and complete their long-term project. Additionally, students participating in this experience in past years have created videos, mosaics, store front displays to represent the spirit of their projects. We will explore similar activities this year.

4. Please provide a detailed itinerary

A detailed itinerary will be available closer to the departure date when flights have been secured. We plan on spending time in Sao Miguel and Lisbon pre-conference to give students a cultural experience. Students will spend these days outside of the conference learning about Portuguese culture through tours of museums/excursions.

5. If fundraising activities will be included, please list and describe such activities

In the past, students have organized small fundraising efforts and grants have been received from the Rotary Club. We will explore similar options this year.

6. If school days must be missed to accommodate this trip, please indicate the number of days missed and the reason why the request includes missed school days (i.e. conference or program only occurs during the specific date range).

The last time we traveled (January 2024), 8 school days were missed to facilitate attending the conference. This trip will likely result in approximately the same amount of missed days. Missing school is necessary because of the dates of this international conference. We also request time to allow students to explore the Sao Miguel/Lisbon area during the trip. This ensures that the trip will provide students with exposure to the culture of Portugal while also giving them the experience of preparing for and presenting at an international conference.

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Please attach copies of the following if you have them:

- Permission Slip
- Information Letters, brochures, fliers, etc.
- Medical Forms

JUDY PAVAO

Signature of Staff Member Making Request

Jason Medeiros

Signature of Staff Member Making Request

Date of School Committee Approval	
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VII.

Items of Interest to the School Committee

VIII.

Executive Session

IX.

Adjournment